

Annual Calendar

School: DAPHNE EAST

Academic Year: 2019-20

A minimum of 80% of time recommended for direct and indirect student services and 20% or less in program planning and school support

Month	Delivering		Program Planning and School Support <i>(Defining, Managing, Assessing, Fair-Share Responsibilities)</i>
	Direct Student Services Activities <i>(Include dates of school counseling initiatives or events, classroom and group activities, career or college nights, schoolwide academic support events, etc.)</i>	Indirect Student Services Activities <i>(Significant collaborations, leadership and advocacy activities)</i>	
Ongoing Services	Individual counseling, peer helpers, MCS (managing crisis safely), classroom guidance lessons, small groups, Backpack program (food for weekends for qualifying students)	Referrals to Altapointe, DHR reports, special education referrals, data collection for behavior plans, parent/teacher conferences, reviewing records of new students	School-wide Trainings, car duty, bus duty, lesson planning, SCUTA, 504 plans and meetings, School Counseling Program Planning, office organization, paperwork; analyze data for behavior plan intervention
August	Back to School Activities Require Faculty Trainings	Meet the Teacher Parent Meetings	Needs Assessments Analyze data from needs assessment for program planning
September	Classroom guidance begins: Get to Know Your Counselor, Suicide Prevention	Donuts for Doherty for new families 17 th Problem Solving Team Red Ribbon Week Assembly Planning	Advisory Council Meeting Scantron testing begins Advocacy for School Counseling Program: Informational Powerpoint
October	Bullying Prevention; Jahari Terrell Williams community night, 11 th Red Ribbon Week/Drug Education/Prevention Honors' Parade Club Day	Red Ribbon Week Assembly Planning	Counseling Inservice
November	Stress Management Techniques Club Day	Problem Solving Team Community Outreach: Thanksgiving assistance	
December	Stress Management Techniques Club Day/Coping Skills	Angel Tree Daphne-Spanish Fort Rotary Christmas Party	
January	K-3 Safer, Smarter Kids 4-6 Study Skills Honors' Parade Club Day	Problem Solving Team	Scantron testing ACCESS Training January 14th
February	K-6 Safer, Smarter Kids Honors' Parade Club Day	Problem Solving Team	Advisory Council Meeting ACAP Alternate Test Training February 4th

March	K-6 Safer, Smarter Kids Honors' Parade		ACAP Summative Testing Training March 2 nd Counseling Inservice
April		Kindergarten Registration Problem Solving Team	ACAP Summative Testing
May	Career Day 6 th grade Honors' Parade Kindergarten Graduation 6 th Grade Honors Program Club Day		
June			