

Car Line Procedures



Carline

For the safety and security of all and to eliminate the picture above, please follow our traffic pattern and procedures.

Traffic Pattern

- Enter on Thomas Avenue.
- Immediately turn left onto our campus.
- Begin forming two lines as you work your way to the back of the campus.
- Do not block Thomas Avenue by starting two lines prior to entering our campus.
- Then the lines will turn left towards the school building.
- Finally arriving in two lines along the canopy.

Procedures

- We do not use numbers or call names. We expect students to look for their car.
- As students arrive to carline, they may load their vehicle.
- Lead teacher will blow the whistle twice. This signals that cars are about to start moving. At this time all students should be on the benches waiting for the next wave to load.
- When the first wave exits and traffic is stopped, the lead teacher will blow the whistle once. This is the signal for students to load again. The first 8-10 cars located in front of the canopy load. Do not allow any others to load.
- This procedure is repeated until carline is empty.
- In the event a student is not in carline when their vehicle needs to be loaded, parents will be directed to drive to a designated site to wait for their child. The lead teacher will escort the child to the car once the next wave begins to load.
- Teachers on duty should not engage in a conversation with parents in carline for safety reasons and to keep traffic flowing.