Dear Parent/Guardian,

Your student is currently enrolled in the GOAL program, which allows him/her to take high school classes online at home and to report to school during the hours of the GOAL program to take his/her tests. In order to be successful in the GOAL program, students must maintain adequate course progress and passing grades.

Unfortunately, your student has fallen behind in course progress and/or grades and has been placed on Academic Intervention to ensure that he/she receives the assistance that he/she needs to earn a high school diploma.

Students on Academic Intervention are required to report to GOAL for an increased minimum number of face-to-face sessions per week. These required days of attendance will be used to help your child make progress in his/her course(s) and to help your child work toward improving his/her grades. Once your student has made adequate progress in his/her course(s) and has earned a passing grade in his/her course(s), then he/she will be removed from Academic Intervention and will be permitted to attend GOAL as before. Specific days and times that students on Academic Intervention are required to attend GOAL are listed at the end of this letter.

Please note that students who do not attend GOAL as required will be marked absent in accordance with Baldwin County Public Schools' attendance policy. Students who have an excused absence from GOAL should provide a written excuse to the GOAL facilitator within three business days of the absence. Unexcused absences will be recorded in the student’s attendance record and will be reported to attendance officers. Students who accumulate ten unexcused absences or who are withdrawn from their ACCESS classes due to inactivity will immediately be removed from the GOAL program.

If you have any questions or need assistance checking your student's course progress and grades, please feel free to contact me at ________@bcbe.org. I look forward to continuing to work with your student in the GOAL program.

Sincerely,

GOAL Program Facilitator
__________ High School

**Academic Intervention GOAL Attendance Requirements**

Minimum number of days required to attend GOAL per week:_______________

Number of hours per day required to attend GOAL per week:_______________

GOAL days and hours of operation:_____________________________________

*Students are required to adhere to the attendance requirements of Academic Intervention until they are notified by the GOAL facilitator that they have made adequate course progress and have passing grades in all classes.*