Letter of Intent
Community and Workforce Development Year Round Course

Student Name: _______________________________

Please print

In 2009, the Baldwin County Board of Education approved new curricular programs in order to create more educational opportunities for 12th grade students. Commencing with the 2013-14 school year, qualified 11th grade students may now participate in this program. The new programs reflect a collaborative and progressive effort among the Division of Instructional Support, high school administrators, and our local Board. The programs underscore the fact that our school system is dedicated to the academic and workforce success of all students.

Baldwin County Public Schools will offer the class Community and Workforce Development to 11th and 12th grade students beginning in fall 2013-2014. This course will allow students to undertake paid and/or unpaid work experiences in local businesses. Student participation in this class will be closely monitored by the local school. Students must satisfactorily complete all course requirements and turn in weekly evaluations signed by employers. Students will be awarded a Carnegie unit for successful completion of the course.

In order to enroll in Community and Workforce Development, 11th and 12th grade students must meet the following requirements:
(a) on track for graduation
(b) passed all parts of the Alabama High School Graduation Exam
(c) confirmed employment at a local business (students may not work for parents)
(d) work 4-5 hours per week for each period a student is assigned Community and Workforce Development on the high school schedule
(e) be evaluated weekly by the employer
(f) completed and signed Transportation Agreement Form
(g) completed and signed Community and Workforce Development Approval Form

You will receive more information if you decide to enroll in this course. Your signature below indicates that you have read and have understood the conditions for enrollment in Community and Workforce Development and that you plan to participate in the program.

_________________________                      _________________________
Student Signature                      Date

_________________________                      _________________________
Parent Signature                      Date