

Printed : 12/9/2015 9:16 AM CST

**Regular Board Meeting**  
**12/8/2015 5:00:00 PM**  
Baldwin County Board of Education  
Bay Minette, AL  
Tharp Building-Bay Minette

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**I. CALL TO ORDER**

**II. PRAYER**

**III. PLEDGE OF ALLEGIANCE**

**IV. RECOGNITION OF VISITORS**

**V. LETTER(S) OF COMMENDATION**

**VI. APPROVAL OF MINUTES**

1. November 19, 2015 (Organizational)
2. November 19, 2015 (Regular)

**VII. DELEGATIONS**

**VIII. AMENDMENTS TO THE AGENDA**

AMEND

- #5 Leaves of Absence of Personnel
- #6 Retirement and Resignations of Personnel
- #7 Transfer/Intent to Transfer of Personnel
- #8 Employment of Personnel

MOVE

- #7 Suspension of Personnel-Unpaid to end of agenda as Item #9

**IX. ACTION AGENDA-SUPERINTENDENT RECOMMENDATIONS**

**X. ITEMS OF BUSINESS**

**1. STATEMENTS FROM STONE GRANADE & CROSBY LAW FIRM**

The superintendent recommends adoption of a motion "to approve payment of the bills submitted by the Stone, Granade & Crosby Law Firm as stipulated in the agenda exhibit."

**2. PUBLIC WORKS**

The superintendent recommends adoption of a motion "to approve the low bidders meeting specifications for public works as stipulated in the agenda exhibit."

**3. DESIGN PROFESSIONAL CONTRACTS**

The superintendent recommends adoption of a motion "to authorize the Superintendent to enter into the attached Owner/Architect agreements with McKee & Associates Architecture & Interior Design and Adams Stewart Architects as stipulated in the agenda exhibit."

**4. ADMINISTRATIVE APPOINTMENT**

The superintendent recommends adoption of a motion "to approve the administrative appointment of Mr. Marty McRae, as Secondary Assistant Superintendent, effective January 4, 2016, as provided to board members under separate cover."

**5. LEAVES OF ABSENCE OF PERSONNEL**

The superintendent recommends adoption of a motion "to approve the leaves of absence of personnel as amended and listed in the agenda exhibit."

**6. RETIREMENT AND RESIGNATIONS OF PERSONNEL**

The superintendent recommends adoption of a motion "to approve the retirement and resignations of personnel as amended and listed in the agenda exhibit."

**7. TRANSFER/INTENT TO TRANSFER OF PERSONNEL**

The superintendent recommends adoption of a motion "to approve the transfer/intent to transfer of personnel as amended and listed in the agenda exhibit."

**8. EMPLOYMENT OF PERSONNEL**

The superintendent recommends adoption of a motion "to approve the employment of personnel as amended and listed in the agenda exhibit."

**9. SUSPENSION OF PERSONNEL - UNPAID**

The superintendent recommends adoption of a motion "to approve the proposed unpaid suspensions of personnel as listed in the agenda exhibit."

**XI. INFORMATION AGENDA**

**XII. SUPERINTENDENT AND STAFF REPORTS**

**1. Financial Statements**

Each board member was given a copy of the final October 2015 and the preliminary November 2015 financial statements. Bank reconciliations for the October 2015 statements have been performed and reconciled to the accounting records.

**XIII. NEWS MEDIA QUESTIONS**

**XIV. ADJOURNMENT**

ACTION AGENDA (  New/  Unfinished Business)

ITEM: STATEMENTS FROM STONE, GRANADE & CROSBY LAW FIRM

Background Explanation:

Attached are statements from Stone, Granade & Crosby Law Firm totaling \$10,602.06 for professional services performed in November 2015.

Recommendation:

It is recommended the board approve payment of these bills as submitted.

Date: \_\_\_\_\_ Submitted by: \_\_\_\_\_

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The superintendent concurs in this recommendation and submits same for Board consideration for approval.

12/4/2015  
Date

Eddie Tyler  
Superintendent

**STONE, GRANADE & CROSBY, P. C.**

SUPT OFC DEC3115PM2:52

**ATTORNEYS AT LAW**

PLEASE REPLY TO

**8820 US HIGHWAY 90  
DAPHNE, ALABAMA 36526  
TELEPHONE: (251) 626-6896  
FACSIMILE: (251) 626-2617**

[www.sgclaw.com](http://www.sgclaw.com)

**December 3, 2015**

**FRED K. GRANADE\*  
SAMUEL N. CROSBY  
GEORGE R. IRVINE, III\*  
L. BRIAN CHUNN  
T. DEVEN MOORE  
SHAWN T. ALVES  
R. SCOTT LEWIS  
J. BRADFORD BOYD HICKS  
ELIZABETH CROSBY CHEELY\*  
CARSON L. NICOLSON  
LAURA C. STRACHAN  
CHRISTINE B. SEGARRA  
CRIN B. FLEMING**

ALSO ADMITTED IN FLORIDA\*  
ALSO ADMITTED IN LOUISIANA\*  
ALSO ADMITTED IN PENNSYLVANIA\*

**BAY MINETTE OFFICE  
128 COURTHOUSE SQUARE  
POST OFFICE DRAWER 1809  
BAY MINETTE, ALABAMA 36507  
TELEPHONE: (251) 937-2417  
FACSIMILE (251) 937-0483**

**FOLEY OFFICE  
7823 HIGHWAY 89 SOUTH  
FOLEY, ALABAMA 36536  
TELEPHONE: (251) 955-6188  
FACSIMILE (251) 955-8088**

**NORBORNE C. STONE, JR.  
1928-2011**

**Baldwin County Board of Education  
2600-A North Hand Avenue  
Bay Minette, Alabama 36507**

**Billing Recap - November 2015  
Special Education/Student Personnel Matters**

15 496 -	- Services \$350.00 plus \$13.80 expenses	\$ 363.80
15 974 -	- Services \$630.00	630.00
15 1157 -	- Services \$462.00 plus \$2.51 expenses	464.51
<b>TOTAL AMOUNT DUE .....</b>		<b>\$1,458.31</b>

**STONE, GRANADE & CROSBY, P. C.**

**ATTORNEYS AT LAW**

SUP- DFC DEC31 5PM 2:52

FRED X. GRANADE\*  
SAMUEL N. CROSBY  
GEORGE R. IRVING, III\*  
L. BRIAN CHUNH  
T. DEVEN MOORE  
SHAWN T. ALVES  
R. SCOTT LEWIS  
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8820 US HIGHWAY 90  
DAPHNE, ALABAMA 36526  
TELEPHONE: (251) 626-6698  
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www.sgcrlaw.com

December 3, 2015

BAY MINETTE OFFICE  
120 COURTHOUSE SQUARE  
POST OFFICE DRAWER 1509  
BAY MINETTE, ALABAMA 36507  
TELEPHONE: (251) 937-2417  
FACSIMILE: (251) 937-0483

FOLEY OFFICE  
7823 HIGHWAY 89 SOUTH  
FOLEY, ALABAMA 36538  
TELEPHONE: (251) 988-5188  
FACSIMILE: (251) 988-5088

NORBORNE C. STONE, JR.  
1928 2011

Baldwin County Board of Education  
2600-A North Hand Avenue  
Bay Minette, Alabama 36507

**Billing Recap - November 2015  
Personnel and Litigation Matters**

08 229 -	- Services \$378.00 plus \$50.60 expenses	\$ 428.60
09 452 -	- Services \$364.00	364.00
14 1176 -	Services \$210.00	210.00
15 698 -	- Services \$231.00 plus \$1.91 expenses	232.91
15 992 -	- Services \$47.50	47.50
15 1140 -	- Services \$546.00 plus \$22.43 expenses	568.43
	<b>TOTAL AMOUNT DUE .....</b>	<b>\$1,851.44</b>

**STONE, GRANADE & CROSBY, P. C.**

SUPT OFC DEC315PM2:51

**ATTORNEYS AT LAW**

**PLEASE REPLY TO:**

**6620 US HIGHWAY 90  
DAPHNE, ALABAMA 36526  
TELEPHONE: (251) 626-6696  
FACSIMILE: (251) 626-2617**

[www.sgcclaw.com](http://www.sgcclaw.com)

**December 3, 2015**

**FRED K GRANADE\*  
SAMUEL N CROSBY  
GEORGE R IRVINE III\*  
L BRIAN CHUNN  
T DEVEN MOORE  
SHAWN T ALVES  
R SCOTT LEWIS  
J BRADFORD BOYD HICKS  
ELIZABETH CROSBY CHEELY\*  
CARSON I NICOLSON  
LAURA C STRACHAN  
CHRISTINE B SEGARRA  
ERIN B FLEHINO**

ALSO ADMITTED IN FLORIDA\*  
ALSO ADMITTED IN LOUISIANA\*  
ALSO ADMITTED IN PENNSYLVANIA\*

**BAY MINETTE OFFICE:  
126 COURTHOUSE SQUARE  
POST OFFICE DRAWER 1809  
BAY MINETTE, ALABAMA 36507  
TELEPHONE: (251) 937-2417  
FACSIMILE: (251) 937-0483**

**FOLEY OFFICE:  
7623 HIGHWAY 69 SOUTH  
FOLEY, ALABAMA 36535  
TELEPHONE: (251) 955-5155  
FACSIMILE: (251) 955-5055**

**NORBORNE C STONE, JR  
1928 2011**

**Baldwin County Board of Education  
2600-A North Hand Avenue  
Bay Minette, Alabama 36507**

**Billing Recap - November 2015**

15 107 - 2015 General - Services \$5,936.00 plus \$166.31 expenses	\$6,102.31
15 1006 - 2016 Ad Valorem Renewals - Services \$210.00	210.00
15 1137 - Task Force Recommendation - Services \$448.00	448.00
15 1191 - 2015 Spanish Fort High School - Services \$532.00	532.00
<b>TOTAL AMOUNT DUE .....</b>	<b>\$7,292.31</b>

**ACTION AGENDA** New Unfinished Business

**ITEM: PUBLIC WORKS**

**Background Explanation:**

Projects and contracts under public works were requested or considered for needed improvements throughout the system.

**Recommendation:**

PW 12-14-2015, Foley Middle Locker Room HVAC Upgrade: Recommend award to lowest bidder meeting specifications, Rhodes Mechanical, LLC, 605 Maxwell Avenue, Daphne, AL 36526 in the amount of \$101,680.00.

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Date _____	Submitted by: _____
Date _____	Submitted by: _____
Date _____	Submitted by: _____
Date _____	Submitted by: _____
Date _____	Submitted by: _____
Date _____	Submitted by: _____

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The Superintendent concurs in this recommendation and submits the same for Board consideration for approval.

12/4/2015  
Date

Edelise Tyler  
Superintendent of Education

**Baldwin County Board of Education  
Purchasing Department  
Recommendation for Award of Bid**

**Date:** November 24, 2015

**No./Title:** PW 12-14-2015  
FLYM Locker Room HVAC Upgrade

**Opening:** Tuesday, November 24, 2015 @ 2:00 PM

**Vendor(s)/Contractor(s) Recommended  
For Award:** Rhodes Mechanical, LLC

**Location(s):** Foley Middle School- Locker Room

**Public Announcement:**       Mail       Newspaper       Web Site       Other

Describe: \_\_\_\_\_

**Contract Period:** Single Purchase

**Received Bid Results:** 4 vendors responded

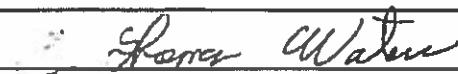
**Describe any unusual circumstances regarding bid:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Did low bidder submit a responsive/responsible bid meeting all specifications?**

Yes       No

If No, explain why specifications were not met:  
\_\_\_\_\_  
\_\_\_\_\_

**Budget funds available for item(s) bid:**  
Sales Tax Fund

**Purchasing Department Recommends Award:** 

**Recommendation by User Department in Bid File**



**BID TABULATION**  
**Baldwin County Board of Education**  
**Locker Room HVAC Upgrade**  
 for  
**Foley Middle School**

Title: Foley MS Locker Room HVAC Upgrade

Bid Open Time/Date: November 24, 2015 @ 2:00 PM

Plan Holders	Envelope Notice	Bid Bond	Base Bid	Total
Goram Air	-	-	136,396.00	
Rhodes Mack	-	-	101,680.00	
JDS International	-	-	109,690.00	
Farneil	-	-	122,000.00	

Opened by: *Margaret J. Hammer*  
 Recorded by: *Tom Parker*

I certify this bid tabulation form as being complete and accurate.

Howard M. Yonge, P.E.

Baldwin County School System

**ACTION AGENDA** New Unfinished Business

**ITEM: Design Professional Contracts**

**Background Explanation:**

The Board approved six pay as you go projects at the regular meeting in November. Staff has matched up these projects with design firms that have provided excellent service to the Board in the past.

**Recommendation:**

Recommend Board approval for the Superintendent to enter into the attached Owner/Architect Agreements with McKee and Associates Architecture & Interior Design, 631 S. Hull Street, Montgomery, AL 36104 and Adams Stewart Architects, LLC, 22615 Highway 59 North, Robertsdale, AL 36567

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Date _____	Submitted by: _____
Date _____	Submitted by: _____
Date _____	Submitted by: _____
Date _____	Submitted by: _____
Date _____	Submitted by: _____
Date _____	Submitted by: _____
Date _____	Submitted by: _____
Date _____	Submitted by: _____
Date _____	Submitted by: _____

---

The Superintendent concurs in this recommendation and submits the same for Board consideration for approval.

12/4/2015  
Date

Eddie Tyler  
Superintendent of Education

B. C. Project No. \_\_\_\_\_

To be completed using ABC Form B-3, "Checklist for  
Preparation of Agreement Between Owner and Architect"

## AGREEMENT BETWEEN OWNER AND ARCHITECT

Supplemented by ABC Form B-2A, Standard Articles of the Agreement Between Owner and Architect

DATE of this AGREEMENT: December 9, 2015

The OWNER(s): Baldwin County Board of Education

2600-A N Hand Avenue

Bay Minette, Al. 36507

The  ARCHITECT  ENGINEER (substitute "Engineer" for "Architect" hereinafter)

Adams Stewart Architects, L.L.C., 22615 Highway 59 North, Robertsdale, AL 36567

FEIN 26-0858409

The PROJECT: *(Insert full description of Project, Location, Address and Scope)*

A 10 Classroom Addition at Elsanor Elementary and A 14 Classroom Addition at Central

Baldwin Middle School

BUDGET: The  Tentative  Fixed amount budgeted by the Owner for the Cost of the Work is  
Three Million Eight Hundred Nine Thousand Dollars (\$ 3,809,000.00).

**BASIC SERVICES:** Unless otherwise provided in the Special Provisions, the Architect shall render Basic Services A, B, C, D, and E for the above described Project in accordance with the "Standard Articles of the Agreement Between Owner and Architect".

**BASIC FEE:** The Basic Fee to be paid the Architect shall be:

the Fixed Fee of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_).

determined as a percentage of the Cost of the Work, at the Basic Fee Rate of 6.5% percent.

**PROJECT CLASSIFICATION:** As defined in the current edition of Chapter 4 – Supplement of the "Manual of Procedures of the Alabama Building Commission" this Project is classified as follows:

The Project is classified in Building Group III

The Project is divided into Building Groups as stated in the Special Provisions of this Agreement

The Project does not fall within a Building Group; see the Special Provisions of this Agreement.

**DETERMINATION of the BASIC FEE:**

The Basic Fee has been determined in accordance with the current edition of Chapter 4 – Supplement of the "Manual of Procedures of the Alabama Building Commission"

The Project is also classified as Major Renovation and the Basic Fee includes a \_\_\_\_\_ % increase of the "Schedule of Basic Fee Rates" for Major Renovation per Chapter 4 – Supplement, Section D.

The Basic Fee has been negotiated on the basis stated in the Special Provisions of this Agreement.

**TIME PERIODS of the AGREEMENT:**

- a. Pursuant to Standard Article 9, the Architect may terminate the Agreement of the Project is postponed or delayed by the Owner for more than 12 months.
- b. The Design Schedule of Standard Article 11:
  - 30 calendar days for Schematic Drawings;
  - 30 calendar days for Preliminary Drawings
  - 60 calendar days for Final Drawings.

**STANDARD ARTICLES:**

By reference, the current edition of "Standard Articles of the Agreement Between Owner and Architect" (ABC Form B-2A) is incorporated herein as the terms, conditions, and requirements of this Agreement, subject only to such modifications or supplementation of the "Standard Articles" as may be stated as Special Provisions below.

**SPECIAL PROVISIONS:**

**Article 1.1 Billing to be monthly based on percentage complete.**

**Article 1.2 By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the state of Alabama. Futhermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.**

**CONSULTANTS:** Pursuant to Standard Article 10, the consultants to be employed by the Architect are:  
*(Insert Name, Alabama Registration Number, Address, and Telephone Number)*

Civil Engineer

Structural Engineer

N/A

N/A

Electrical Engineer

Mechanical Engineer

N/A

N/A

The Owner does hereby certify that the terms and commitments of the Agreement do not constitute a debt of the State of Alabama in violation of Article 11, Section 213 of the Constitution of Alabama, 1901, as amended by Amendment Number 26.

APPROVALS	CONTRACTING PARTIES
	<b>Adams Stewart Architects, L.L.C.</b>
By _____	Architect
	By _____
	Name & Title _____
<b>STATE OF ALABAMA BUILDING COMMISSION</b>	<b>Baldwin County Board of Education</b>
<i>(Not Required for locally-funded SDE projects)</i>	Owner
By _____	By _____
Director, Technical Staff	Name & Title <u>Mr. Eddie Tyler, Superintendent</u>

B. C. Project No. \_\_\_\_\_

To be completed using ABC Form B-3, "Checklist for Preparation of Agreement Between Owner and Architect"

## AGREEMENT BETWEEN OWNER AND ARCHITECT

• Supplemented by ABC Form B-2A, Standard Articles of the Agreement Between Owner and Architect

DATE of this AGREEMENT: December 9, 2015

The OWNER(s): Baldwin County Board of Education  
2600-A N Hand Avenue  
Bay Minette, Al. 36507

The  ARCHITECT  ENGINEER (substitute "Engineer" for "Architect" hereinafter)  
Adams Stewart Architects, L.L.C., 22615 Highway 59 North, Robertsdale, AL 36567  
FEIN 26-0858409

The PROJECT: *(Insert full description of Project, Location, Address and Scope)*

Cafeteria Expansion at Robertsdale High School.

BUDGET: The  Tentative  Fixed amount budgeted by the Owner for the Cost of the Work is Four Hundred Fifty Thousand Dollars (\$ 450,000.00).

**BASIC SERVICES:** Unless otherwise provided in the Special Provisions, the Architect shall render Basic Services A, B, C, D, and E for the above described Project in accordance with the "Standard Articles of the Agreement Between Owner and Architect".

**BASIC FEE:** The Basic Fee to be paid the Architect shall be:

the Fixed Fee of \_\_\_\_\_ Dollars (\$\_\_\_\_\_).

determined as a percentage of the Cost of the Work, at the Basic Fee Rate of 9.75 percent.

**PROJECT CLASSIFICATION:** As defined in the current edition of Chapter 4 – Supplement of the "Manual of Procedures of the Alabama Building Commission" this Project is classified as follows:

The Project is classified in Building Group III

The Project is divided into Building Groups as stated in the Special Provisions of this Agreement

The Project does not fall within a Building Group; see the Special Provisions of this Agreement.

**DETERMINATION of the BASIC FEE:**

The Basic Fee has been determined in accordance with the current edition of Chapter 4 – Supplement of the "Manual of Procedures of the Alabama Building Commission"

The Project is also classified as Major Renovation and the Basic Fee includes a 25 % increase of the "Schedule of Basic Fee Rates" for Major Renovation per Chapter 4 – Supplement, Section D.

The Basic Fee has been negotiated on the basis stated in the Special Provisions of this Agreement.

**TIME PERIODS of the AGREEMENT:**

- a. Pursuant to Standard Article 9, the Architect may terminate the Agreement of the Project is postponed or delayed by the Owner for more than 12 months.
- b. The Design Schedule of Standard Article 11:
  - 30 calendar days for Schematic Drawings;
  - 30 calendar days for Preliminary Drawings
  - 60 calendar days for Final Drawings.

**STANDARD ARTICLES:**

By reference, the current edition of "Standard Articles of the Agreement Between Owner and Architect" (ABC Form B-2A) is incorporated herein as the terms, conditions, and requirements of this Agreement, subject only to such modifications or supplementation of the "Standard Articles" as may be stated as Special Provisions below.

**SPECIAL PROVISIONS:**

**Article 1.1 Billing to be monthly based on percentage complete.**

**Article 1.2 By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the state of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.**

**CONSULTANTS:** Pursuant to Standard Article 10, the consultants to be employed by the Architect are:  
*(Insert Name, Alabama Registration Number, Address, and Telephone Number)*

Civil Engineer

Structural Engineer

N/A

N/A

Electrical Engineer

Mechanical Engineer

N/A

N/A

The Owner does hereby certify that the terms and commitments of the Agreement do not constitute a debt of the State of Alabama in violation of Article 11, Section 213 of the Constitution of Alabama, 1901, as amended by Amendment Number 26.

APPROVALS	CONTRACTING PARTIES
	<b>Adams Stewart Architects, L.L.C.</b> Architect
By _____	By _____
	Name & Title _____
<b>STATE OF ALABAMA BUILDING COMMISSION</b> <i>(Not Required for locally-funded SDE projects)</i>	<b>Baldwin County Board of Education</b> Owner
By _____	By _____
Director, Technical Staff	Name & Title <u>Mr. Eddie Tyler, Superintendent</u>

B. C. Project No. \_\_\_\_\_

To be completed using ABC Form B-3, "Checklist for  
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DATE of this AGREEMENT: December 9, 2015

The OWNER(s): Baldwin County Board of Education

2600-A N Hand Avenue

Bay Minette, AL 36507

The  ARCHITECT  ENGINEER (substitute "Engineer" for "Architect" hereinafter)

McKee and Associates Architecture & Interior Design located at 631 S. Hull Street Montgomery, AL  
36104

FEIN 63-1050528

The PROJECT: *(Insert full description of Project, Location, Address and Scope)*

Elberta Elementary School 14 Classroom Addition/Media Center and Cafeteria Expansion, A 16

Classroom Addition at Perdido Elementary School and A 20 Classrom and Cafeteria Addition at

Fairhope High School

BUDGET: The  Tentative  Fixed amount budgeted by the Owner for the Cost of the Work is  
Nine Million Eight Hundred Ninety-three Thousand Dollars (\$ 9,893,000.00 ).

BASIC SERVICES: Unless otherwise provided in the Special Provisions, the Architect shall render Basic Services A, B, C, D, and E for the above described Project in accordance with the "Standard Articles of the Agreement Between Owner and Architect".

BASIC FEE: The Basic Fee to be paid the Architect shall be:

the Fixed Fee of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_ ).

determined as a percentage of the Cost of the Work, at the Basic Fee Rate of 6.1% percent.

PROJECT CLASSIFICATION: As defined in the current edition of Chapter 4 – Supplement of the "Manual of Procedures of the Alabama Building Commission" this Project is classified as follows:

The Project is classified in Building Group III

The Project is divided into Building Groups as stated in the Special Provisions of this Agreement

The Project does not fall within a Building Group; see the Special Provisions of this Agreement.

DETERMINATION of the BASIC FEE:

The Basic Fee has been determined in accordance with the current edition of Chapter 4 – Supplement of the "Manual of Procedures of the Alabama Building Commission"

The Project is also classified as Major Renovation and the Basic Fee includes a \_\_\_\_\_ % increase of the "Schedule of Basic Fee Rates" for Major Renovation per Chapter 4 – Supplement, Section D.

The Basic Fee has been negotiated on the basis stated in the Special Provisions of this Agreement.

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60 calendar days for Final Drawings.

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**CONSULTANTS:** Pursuant to Standard Article 10, the consultants to be employed by the Architect are:  
*(Insert Name, Alabama Registration Number, Address, and Telephone Number)*

Civil Engineer

N/A

Structural Engineer

N/A

Electrical Engineer

N/A

Mechanical Engineer

N/A

The Owner does hereby certify that the terms and commitments of the Agreement do not constitute a debt of the State of Alabama in violation of Article 11, Section 213 of the Constitution of Alabama, 1901, as amended by Amendment Number 26.

APPROVALS	CONTRACTING PARTIES
	<p align="center"><b>McKee and Associates</b> Architect</p>
<p>By _____</p>	<p>By _____ Signature of Officer of Firm Name &amp; Title <u>Walter T. McKee Jr., Owner</u></p>
<p align="center"><b>STATE OF ALABAMA BUILDING COMMISSION</b> <i>(Not Required for locally-funded SDE projects)</i></p>	<p align="center"><b>Baldwin County Board of Education</b> Owner</p>
<p>By _____ Director, Technical Staff</p>	<p>By _____ Name &amp; Title <u>Mr. Eddie Tyler, Superintendent</u></p>

ACTION AGENDA (  New /  Unfinished Business)

Item Leaves-of-Absence of Personnel

Background Information

NAME                      SCHOOL/POSITION                      EFFECTIVE DATE                      REASON

Certificated Leaves-of-Absence

- |    |                      |                       |                         |                |
|----|----------------------|-----------------------|-------------------------|----------------|
| 1. | Kathryn N Cabaniss   | DPH/Drtg/Career Prep  | 11/20/2015 - 02/22/2016 | Family Medical |
| 2. | Amanda G Simpler     | FHPP/1st Grade        | 01/04/2016 - 08/08/2016 | Medical        |
| 3. | Lauren G Lanuza      | RBDE/SE Project REACH | 03/10/2016 - 08/08/2016 | Medical        |
| 4. | Brittany B Luckie    | RBDE/Special Ed       | 04/04/2016 - 08/08/2016 | Medical        |
| 5. | Megan F Oneill       | SPFH/Science          | 01/27/2016 - 05/04/2016 | Personal       |
| 6. | Jacquelyn J Peterson | SWT/4th Grade         | 04/18/2016 - 08/08/2016 | Medical        |

Certificated Leaves-of-Absence Extensions

- |    |                 |                |                         |         |
|----|-----------------|----------------|-------------------------|---------|
| 7. | Kathryn V Hood  | BCYM/Math      | 11/30/2015 - 01/04/2016 | Medical |
| 8. | Lauren M Norman | GFSE/4th Grade | 01/11/2016 - 06/01/2016 | Medical |

Classified Leaves-of-Absence

- |     |                  |                      |                         |         |
|-----|------------------|----------------------|-------------------------|---------|
| 9.  | Dawn E Marquis   | FHPP/Registrar-8/242 | 12/01/2015 - 06/01/2016 | Medical |
| 10. | Shelia M Stewart | PGE/CNP Wkr-4/185    | 11/18/2015 - 12/31/2015 | Medical |
| 11. | Shelia M Stewart | PGE/Bus Driver       | 11/13/2015 - 12/31/2015 | Medical |
| 12. | Jamie D Brown    | RBDE/Custodian-8/242 | 11/18/2015 - 06/30/2016 | Medical |

Classified Leaves-of-Absence Extensions

- |     |                 |                      |                         |         |
|-----|-----------------|----------------------|-------------------------|---------|
| 13. | Susan R Vorpahl | RBDE/CNP Wkr-6 5/185 | 11/17/2015 - 01/04/2016 | Medical |
|-----|-----------------|----------------------|-------------------------|---------|

<sup>1</sup> Applying for Alabama certification via a non-traditional approach

<sup>2</sup> Certificated employee in a classified position

Recommendation: That the Board approve the leaves-of-absence of personnel listed hereinabove.

Date December 3, 2015                      Submitted by: Jennifer Sinclair

Signature required by certified teachers  
 01/04/2016 09:56:00 AM  
 01/04/2016 09:56:00 AM  
 01/04/2016 09:56:00 AM

The Superintendent concurs in this recommendation and submits same for Board consideration for approval.

Date 12/4/2015                      Superintendent: Eddie Tyler

Signature required by Eddie Tyler  
 01/04/2016 09:56:00 AM  
 01/04/2016 09:56:00 AM

ACTION ADDENDUM - BOARD MEETING

Item Leaves-of-Absence of Personnel

Background Information:

NAME	SCHOOL/POSITION	EFFECTIVE DATE	REASON
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Certificated Leaves-of-Absence

- |    |                  |                       |                         |          |
|----|------------------|-----------------------|-------------------------|----------|
| 1. | Robert K Larisey | DPM/SocSci/LangArts-8 | 01/04/2016 - 02/29/2016 | Medical  |
| 2. | Daymian B Hale   | DPEE/Itin Adapted PE  | 11/30/2015 - 05/27/2016 | Military |

Classified Leaves-of-Absence

- |    |                 |                      |                         |                |
|----|-----------------|----------------------|-------------------------|----------------|
| 3. | Daymian B Hale  | DPEE/Bus Driver      | 11/30/2015 - 05/27/2016 | Military       |
| 4. | Julie P Green   | LSAT/CO Secretary    | 01/20/2016 - 04/01/2016 | Family Medical |
| 5. | Dawn R Aldridge | RBDH/CNP Wkr-6.5/185 | 11/20/2015 - 01/04/2016 | Medical        |

Classified Leaves-of-Absence Extensions

- |    |                 |                    |                         |         |
|----|-----------------|--------------------|-------------------------|---------|
| 6. | Barbara N Byers | FLYE/SE Aide-8/182 | 09/01/2015 - 01/04/2016 | Medical |
|----|-----------------|--------------------|-------------------------|---------|

<sup>1</sup> Applying for Alabama certification via a non-traditional approach

<sup>2</sup> Certificated employee in a classified position

Recommendation: That the Board approve the leaves-of-absence of personnel listed hereinafore.

Jennifer Sinclair

Digitally signed by Jennifer Sinclair  
DN: cn=Jennifer Sinclair, o=Baldwin County Public Schools,  
ou=Human Resources, email=jsinclair@bcbe.org, c=US  
Date: 2015.12.08 11:52:00 -0600

Date: December 8, 2015 \_\_\_\_\_ Submitted by: \_\_\_\_\_

The Superintendent concurs in this recommendation and submits same for Board consideration for approval.

Date: 12-8-15 \_\_\_\_\_ Superintendent:  \_\_\_\_\_

Adjustment to Board Agenda for  
December 8, 2015

**DELETE:**

Certificated Leaves-of-Absence

#5 Megan F Oneill	SPFH/Science	01/27/16 – 05/04/16	Personal
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ACTION AGENDA (\_\_\_\_ New / \_\_\_\_ Unfinished Business)

Item Retirements and Resignations of Personnel

Background Information:

NAME                      SCHOOL/POSITION                      EFFECTIVE DATE

Certificated Retirement

- 1. Susan W Roy                      FHPP/1st Grade                      01/01/2016
- 2. Linda Q Noble                      LSAT/Elem Coord                      01/01/2016

Certificated Resignations

- 3. Kayla B Rush                      FHPI/4th Grade                      01/01/2016

Classified Retirement

- 4. Linda G Sellers                      FLY/SE Aide-8/182                      01/01/2016
- 5. Shelia M Stewart                      PGE/CNP Wkr-4/185                      01/01/2016
- 6. Shelia M Stewart                      PGE/Bus Driver                      01/01/2016
- 7. Mary J Nabors                      RSN/CNP Mgr-8/187                      02/01/2016

Classified Resignations

- 8. Cynthia I Wheat                      FHPP/CNP Mgr-8/187                      01/01/2016
- 9. Theresa P Harrison                      FLYM/Bus Aide-4/182                      12/11/2015
- 10. Tara B Veigas                      GFSE/PK Aide-7.5/182                      12/04/2015
- 11. Ange L Durant                      SPFH/Itin Nurse-9Mo                      12/18/2015

<sup>1</sup> Applying for Alabama certification via a non-traditional approach

<sup>2</sup> Certificated employee in a classified position

Recommendation That the Board approve the retirement and resignations of the personnel mentioned hereinabove

Date December 3, 2015 Submitted by Jennifer Sinclair

DR: Eric Jamison, Director, Baldwin County Public Schools  
Approved: Jennifer Sinclair, Superintendent  
Date: 2015 12 03 11:53:57 AM EST

The Superintendent concurs in this recommendation and submits same for Board consideration for approval.

Date 12-4-2015 Superintendent Eddie Tyler

Signature required by Eddie Tyler  
DR: Eric Jamison, Director, Baldwin County Public Schools  
Approved: Eddie Tyler, Superintendent  
Date: 2015 12 04 12:28:13 AM EST

ACTION ADDENDUM - BOARD MEETING

Item Retirements and Resignations of Personnel

Background Information:

<u>NAME</u>	<u>SCHOOL/POSITION</u>	<u>EFFECTIVE DATE</u>
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Certificated Retirement

1.	Brenda Langham	PGE/6th Grade	02/01/2016
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Certificated Resignations

2.	Angela M Walker-Daniel	NWT/6th Grade	12/31/2015
----	------------------------	---------------	------------

<sup>1</sup> Applying for Alabama certification via a non-traditional approach

<sup>2</sup> Certificated employee in a classified position

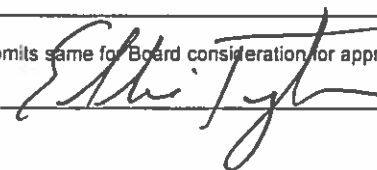
Recommendation: That the Board approve the retirement and resignations of the personnel mentioned above.

Date: December 8, 2015 \_\_\_\_\_ Submitted by: \_\_\_\_\_

Digitally signed by Jennifer Sinclair  
 DN: cn=Jennifer Sinclair, o=Baldwin County  
 Public Schools, ou=Human Resources,  
 email=jsinclair@bcbe.org, c=US  
 Date: 2015.12.08 11:52:15 -06'00'

Jennifer Sinclair

The Superintendent concurs in this recommendation and submits same for Board consideration for approval.

Date: 12-8-15 Superintendent: 

ACTION ADDENDUM - BOARD MEETING

Item Retirements and Resignations of Personnel

Background Information:

<u>NAME</u>	<u>SCHOOL/POSITION</u>	<u>EFFECTIVE DATE</u>
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Classified Resignations

1.	Ashley S Cobb	FHPH/Lb Aide-7/182	12/08/2015
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<sup>1</sup> Applying for Alabama certification via a non-traditional approach

<sup>2</sup> Certificated employee in a classified position

Recommendation: That the Board approve the retirement and resignations of the personnel mentioned hereinabove.

Date: December 8, 2015 \_\_\_\_\_ Submitted by: Jennifer Sinclair

The Superintendent concurs in this recommendation and submits same for Board consideration for approval.

Date: 12-8-15 \_\_\_\_\_ Superintendent: 

ACTION AGENDA (\_\_\_\_ New / \_\_\_\_ Unfinished Business)

Item Transfer of Personnel

Background Information

NAME	FROM/POSITION	TO/POSITION	REPLACING	EFFECTIVE DATE
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Non-Tenured Certificated Transfers

- |    |                   |                    |                |                |                         |
|----|-------------------|--------------------|----------------|----------------|-------------------------|
| 1. | Jonathan A Beason | FLYI/Int 5th Grade | FLYI/5th Grade | Stefani Prince | 01/04/2016 - 05/27/2016 |
| 2. | Madalan E O'Leary | RBDE/Int 2nd Grade | RBDE/3rd Grade | Jaime Smith    | 01/04/2016 - 05/27/2016 |

Classified Reassignments

- |    |                  |                      |                      |               |            |
|----|------------------|----------------------|----------------------|---------------|------------|
| 3. | Wendy D Burleson | RBDE/CNP Wkr-6.5/185 | RBDE/CNP Wkr-7.5/185 | Same Position | 11/30/2015 |
|----|------------------|----------------------|----------------------|---------------|------------|

Probationary Classified Transfers

- |    |                    |                 |                 |               |            |
|----|--------------------|-----------------|-----------------|---------------|------------|
| 4. | Randal A LeDrew Jr | FHPM/Bus Driver | FHPH/Bus Driver | Same Position | 09/01/2015 |
| 5. | James M Ekelund    | FHPH/Bus Driver | FHPM/Bus Driver | Same Position | 12/09/2015 |
| 6. | Mark F Hunter      | FHPH/Bus Driver | FHPM/Bus Driver | Same Position | 09/01/2015 |
| 7. | Robert J Shores    | FHPM/Bus Driver | FHPI/Bus Driver | Same Position | 09/01/2015 |

<sup>1</sup> Applying for Alabama certification via a non-traditional approach

<sup>2</sup> Certificated employee in a classified position

Recommendation That the Board approve the transfer/reassignment of personnel as listed hereinabove.

Date December 3 2015 Submitted by Jennifer Sinclair

Signature required for approval function  
 Only recommend for transfer/reassignment to another position  
 Recommended by: jennifer.s Sinclair  
 Date: 12/3/2015 11:17 AM

The Superintendent concurs in this recommendation and submits same for Board consideration for approval

Date 12-4-2015 Superintendent Eddie Tyler

Signature required for approval function  
 Only recommend for transfer/reassignment to another position  
 Recommended by: eddie.tyler  
 Date: 12/4/2015 11:17 AM

5 / 7

Tuesday, December 08, 2015



ACTION ADDENDUM - BOARD MEETING

Item Transfer of Personnel

Background Information:

	NAME	FROM/POSITION	TO/POSITION	REPLACING	EFFECTIVE DATE
<u>Classified Voluntary Transfers</u>					
1.	Daniel W Starling III	FHPM/Bus Driver	FHPH/Bus Driver	Same Position	09/01/2015
2.	Anita Rogers	FHPH/Bus Driver	FHPM/Bus Driver	Same Position	09/01/2015
3.	Timothy Curry	CBM/Custodian-8/242	LXYE/Bldg & Gr Manager	Dennis Rider	01/01/2016
<u>Classified Reassignments</u>					
4.	Elaine Z Thomas	FHPH/Lb Aide-7/182	FHPH/Rcpt-8/202	Ashley Cobb	11/30/2015
5.	Bradley C Robinson	RWL/Custodian-8/242	RWL/Bldg & Gr Manager	Jerry Archie	01/04/2016
<u>Probationary Classified Transfers</u>					
6.	Landis A Bryant	ELR/Custodian-8/242	CBM/Custodian-8/242	Timothy Curry	01/04/2016

<sup>1</sup> Applying for Alabama certification via a non-traditional approach

<sup>2</sup> Certificated employee in a classified position

Recommendation: That the Board approve the transfer/reassignment of personnel as listed hereinabove.

Date: December 8, 2015

Submitted by:

**Jennifer Sinclair**

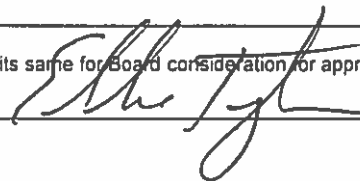
Digitally signed by Jennifer Sinclair  
 DN: cn=Jennifer Sinclair, o=Baldwin County Public Schools,  
 ou=Human Resources, email=jsinclair@bcbe.org, c=US  
 Date: 2015.12.08 11:52:34 -06'00'

The Superintendent concurs in this recommendation and submits same for Board consideration for approval.

Date:

12-8-15

Superintendent:



ACTION AGENDA ( \_\_\_ New / \_\_\_ Unfinished Business)

Item Employment of Personnel

Background Information

	NAME	SCHOOL/POSITION	REPLACING	EFFECTIVE DATE	CERT
<u>Certificated</u>					
1.	Brittany T Faison	RBDH/Social Science	Rhonda King	12/14/2015	Yes
<u>Classified</u>					
2.	Robin E Nelson	RWL/Bus Driver	Melissa Potter	01/05/2016	

<sup>1</sup> Applying for Alabama certification via a non-traditional approach

<sup>2</sup> Certificated employee in a classified position

Recommendation: That the Board approve the assignments as submitted hereinabove.

Date December 3, 2015

Submitted by

Jennifer Sinclair

Digitally signed by Jennifer Sinclair  
DN: cn=Jennifer Sinclair, o=Alabama-Lepore Public Schools, ou=Human Resources  
email=jennifer.sinclair@ajpsd.org, c=US  
Date: 2015.12.03 17:12:49-0500

The Superintendent concurs in this recommendation and submits same for Board consideration for approval.

Date

12-4-2015

Superintendent

Eddie Tyler

Digitally signed by Eddie Tyler  
DN: cn=Eddie Tyler, o=Alabama-Lepore Public Schools, ou=Human Resources  
email=et Tyler@ajpsd.org, c=US  
Date: 2015.12.04 17:28:19-0500

6 / 7

Tuesday, December 08, 2015

ACTION ADDENDUM - BOARD MEETING

Item Employment of Personnel

Background Information:

	NAME	SCHOOL/POSITION	REPLACING	EFFECTIVE DATE	CERT
<u>Certificated Employment</u>					
1.	Sarah D Boyett	FHPP/1st Grade	Susan Roy	01/04/2016	Yes
<u>Classified Employment</u>					
2.	Xiu R Tan	DPM/Bus Driver	Ferron Smith	12/14/2015	
3.	Ashley B Horsley	FHPI/Custodian-8/202	Kiara Smith	12/14/2015	
4.	Jewel L Sullivan	FLYH/Custodian-8/202	Crystal Reed	12/10/2015	

<sup>1</sup> Applying for Alabama certification via a non-traditional approach

<sup>2</sup> Certificated employee in a classified position

Recommendation: That the Board approve the assignments as submitted hereinabove.

Jennifer Sinclair

Digitally signed by Jennifer Sinclair  
 DN: cn=Jennifer Sinclair, o=Baldwin County Public  
 Schools, ou=Human Resources,  
 email=jjsinclair@bcps.org, c=US  
 Date: 2015.12.08 11:52:50 -0600

Date: December 8, 2015 \_\_\_\_\_ Submitted by: \_\_\_\_\_

The Superintendent concurs in this recommendation and submits same for Board consideration for approval.

Date: 12-8-15 Superintendent: 

ACTION AGENDA ( \_\_\_ New / \_\_\_ Unfinished Business)

Item Suspension of Personnel - Unpaid

Background Information

<u>NAME</u>	<u>SCHOOL/POSITION</u>	<u>EFFECTIVE DATE</u>
-------------	------------------------	-----------------------

Classified Suspensions

1. Ellen J Dean	FLYE/Clerk-8/242	01/04/2016 - 01/15/2016
-----------------	------------------	-------------------------

<sup>1</sup> Applying for Alabama certification via a non-traditional approach

<sup>2</sup> Certificated employee in a classified position

Recommendation: That the Board approve the unpaid suspensions as submitted hereinabove. Reasons for the proposed unpaid suspensions were submitted to board members earlier under separate cover.

Date: December 3, 2015 Submitted by Jennifer Sinclair

Digitally signed by Jennifer Sinclair  
DN: cn=Jennifer Sinclair, o=Alabama, ou=South Plains Schools, email=jsinclair@spssd.net, c=US  
Date: 2015.12.03 11:56:18 -0500

The Superintendent concurs in this recommendation and submits same for Board consideration for approval

Date: 12-4-2015 Superintendent: Eddie Tyler

Digitally signed by Eddie Tyler  
DN: cn=Eddie Tyler, ou=SPSSD, email=et Tyler@spssd.net, c=US  
Date: 2015.12.04 13:17:47 -0500