



Meeting Minutes  
Printed : 2/19/2016 9:33 AM CST

Regular Board Meeting  
12/8/2015 5:00:00 PM  
Baldwin County Board of Education  
Bay Minette, AL  
Tharp Building-Bay Minette

#### Attendees - voting members

Mrs. Shannon Cauley  
Mrs. Angie Swiger  
Mr. David Cox  
Mr. Norman Moore  
Mr. Tony Myrick  
Mr. David Tarwater

President  
Vice President  
Board Member  
Board Member  
Board Member  
Board Member

#### Attendees - other

Mr. Eddie Tyler  
Homer Coffman  
Scotty Lewis  
Anthony Sampson  
Jennifer Sinclair  
Mr. Terry Wilhite  
John Wilson  
Ms. Hope Zeanah

Superintendent  
Director  
Attorney  
Director  
Director  
Director  
CSFO  
Asst. Superintendent

### **I. CALL TO ORDER**

Note: The meeting started at 5:50 p.m.

### **II. PRAYER**

### **III. PLEDGE OF ALLEGIANCE**

### **IV. RECOGNITION OF VISITORS**

### **V. LETTER(S) OF COMMENDATION**

### **VI. APPROVAL OF MINUTES**

1. November 19, 2015 (Organizational)

Motion made by: Mrs. Angie Swiger  
Motion seconded by: Mr. Norman Moore

Voting  
Unanimously Approved

2. November 19, 2015 (Regular)

Motion made by: Mrs. Angie Swiger  
Motion seconded by: Mr. Norman Moore

Voting  
Unanimously Approved

### **VII. DELEGATIONS**

1. Nichole King introduced herself to the Board at the new UniServ Director for Baldwin County.

### **VIII. AMENDMENTS TO THE AGENDA**

AMEND  
#5 Leaves of Absence of Personnel

- #6 Retirement and Resignations of Personnel
- #7 Transfer/Intent to Transfer of Personnel
- #8 Employment of Personnel

MOVE

#7 Suspension of Personnel-Unpaid to end of agenda as Item #9

Motion made by: Mr. Norman Moore

Motion seconded by: Mr. David Tarwater

Voting

Unanimously Approved

**IX. ACTION AGENDA-SUPERINTENDENT RECOMMENDATIONS**

**X. ITEMS OF BUSINESS**

**1. STATEMENTS FROM STONE GRANADE & CROSBY LAW FIRM**

The superintendent recommends adoption of a motion "to approve payment of the bills submitted by the Stone, Granade & Crosby Law Firm as stipulated in the agenda exhibit."

Motion made by: Mr. David Cox

Motion seconded by: Mrs. Angie Swiger

Voting

Unanimously Approved

**2. PUBLIC WORKS**

The superintendent recommends adoption of a motion "to approve the low bidders meeting specifications for public works as stipulated in the agenda exhibit."

Motion made by: Mr. Norman Moore

Motion seconded by: Mrs. Angie Swiger

Voting

Unanimously Approved

**3. DESIGN PROFESSIONAL CONTRACTS**

The superintendent recommends adoption of a motion "to authorize the Superintendent to enter into the attached Owner/Architect agreements with McKee & Associates Architecture & Interior Design and Adams Stewart Architects as stipulated in the agenda exhibit."

Motion made by: Mr. Norman Moore

Motion seconded by: Mr. David Cox

Voting

Unanimously Approved

**4. ADMINISTRATIVE APPOINTMENT**

The superintendent recommends adoption of a motion "to approve the administrative appointment of Mr. Marty McRae, as Secondary Assistant Superintendent, effective January 4, 2016, as provided to board members under separate cover."

Motion made by: Mr. Norman Moore

Motion seconded by: Mrs. Shannon Cauley

Voting

Mrs. Shannon Cauley - Yes

Mrs. Angie Swiger - Yes

Mr. David Cox - Yes  
Mr. Norman Moore - Yes  
Mr. Tony Myrick - No  
Mr. David Tarwater - Yes

#### 5. LEAVES OF ABSENCE OF PERSONNEL

The superintendent recommends adoption of a motion "to approve the leaves of absence of personnel as amended and listed in the agenda exhibit."

Motion made by: Mr. David Tarwater  
Motion seconded by: Mr. Tony Myrick

##### Voting

Unanimously Approved

#### 6. RETIREMENT AND RESIGNATIONS OF PERSONNEL

The superintendent recommends adoption of a motion "to approve the retirement and resignations of personnel as amended and listed in the agenda exhibit."

Motion made by: Mr. Norman Moore  
Motion seconded by: Mr. Tony Myrick

##### Voting

Unanimously Approved

#### 7. TRANSFER/INTENT TO TRANSFER OF PERSONNEL

The superintendent recommends adoption of a motion "to approve the transfer/intent to transfer of personnel as amended and listed in the agenda exhibit."

Motion made by: Mr. Norman Moore  
Motion seconded by: Mrs. Angie Swiger

##### Voting

Unanimously Approved

#### 8. EMPLOYMENT OF PERSONNEL

The superintendent recommends adoption of a motion "to approve the employment of personnel as amended and listed in the agenda exhibit."

Motion made by: Mr. Norman Moore  
Motion seconded by: Mr. David Tarwater

##### Voting

Unanimously Approved

#### 9. SUSPENSION OF PERSONNEL - UNPAID

The superintendent recommends adoption of a motion "to approve the proposed unpaid suspensions of personnel as listed in the agenda exhibit."The superintendent recommends adoption of a motion "to approve the proposed unpaid suspensions of personnel as listed in the agenda exhibit."

Mr. Tarwater made a motion to convene into executive session to conduct a hearing on the proposed unpaid suspension at the request of the employee, seconded by Mr. Cox. Mrs. Cauley called for the vote. All voiced approval. Mrs. Cauley declared the motion carries. Following the hearing, the board reconvened.

Mr. Myrick made a motion to accept the recommendation of the Superintendent, seconded by Mr. Tarwater. Mrs. Cauley called for the vote. All voiced approval, with the exception of Mr. Cox who voted "no." Mrs. Cauley

declared the motion carries 5-1.

**XI. INFORMATION AGENDA**

**XII. SUPERINTENDENT AND STAFF REPORTS**

1. Financial Statements

Each board member was given a copy of the final October 2015 and the preliminary November 2015 financial statements. Bank reconciliations for the October 2015 statements have been performed and reconciled to the accounting records.

**XIII. NEWS MEDIA QUESTIONS**

**XIV. ADJOURNMENT**

The meeting adjourned at approximately 7:40 p.m.