

Spanish Fort Elementary School

Absentee Note/Excuse

Please complete this form and have your child return it to our school within 3 days after he/she has been absent from school. ***Absentee note MUST be turned in within 3 days of the absence in order for the absence to be excused for any work assignments to be made up.

If you child has been to a doctor, please attach the doctor's excuse.

Child's First Name: _____

Child's Last Name: _____

Date of Absence: _____

Homeroom: _____ Grade: _____

Reason for being absent _____

Parent/Guardian Signature

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