

Baldwin County Public Schools **Credit Recovery Plan**

In accordance with the guidelines of the Alabama State Department of Education, the Baldwin County Public School System will offer a credit recovery program to eligible students. Credit recovery provides eligible students an opportunity to recover credit in specific classes failed with a final grade of 40-59 by identifying and targeting knowledge and skill deficits rather than requiring students to repeat the entire course. Credit recovery program offerings may be limited by the availability of space, staff, and/or appropriate online or computer-based content for specific courses.

Student Eligibility, Admission, and Removal

Students are eligible to apply for credit recovery if they failed a course required for graduation with a final grade of 40-59 and if the same course is available in the Baldwin County credit recovery program. Alternatively, such a student can choose to repeat a course in its entirety.

Students must complete an application (attached) to request placement in a credit recovery course. The student and parent/guardian must sign the application to consent to placement in the course and to acknowledge agreement with the terms of admission, program requirements, and awareness of the limitations of credit recovery.

The cost to participate in credit recovery programs offered outside of the normal school hours and/or calendar will be equivalent to approved summer school fees. There will be no cost to participate in credit recovery offered at Baldwin County Board of Education high schools during the normal school hours and calendar.

Students may be removed from a credit recovery program at the discretion of the administrator supervising the program for circumstances involving serious or repeated misbehavior, failure to adhere to program requirements, or failure to make adequate progress towards meeting remediation or course requirements.

Instructional Content and Curriculum

Baldwin County primarily uses ACCESS for credit recovery. ACCESS courses are developed and approved by the Alabama State Department of Education and are aligned to the Alabama courses of study. Students participating in ACCESS credit recovery will take pretests to determine specific standards that have not been met. Students will complete coursework in the areas of non-mastery. ACCESS credit recovery facilitators are adults approved by the Baldwin County Board of Education

and are trained to facilitate ACCESS courses. Facilitator training addresses online methodology and technical aspects of web-based instruction.

Credit recovery may also be offered using a locally approved computer-based program. Credit recovery courses available through computer-based instruction are aligned with Alabama courses of study. Students participating in computer-based credit recovery will take pre-tests to determine specific standards that have not been met. Students will complete coursework in the areas of non-mastery. Computer-based credit recovery facilitators are certified teachers approved by the Baldwin County Board of Education. While computer-based credit recovery teachers are certified, they may not necessarily be highly qualified in the content area of the credit recovery course that they are facilitating. Computer-based credit recovery teachers are trained in course organization, computer-based instruction management, and related technology.

Course Grades and Transcripts

The final course grade posted in an ACCESS credit recovery class or computer-based credit recovery course will be used to calculate the grade that will be posted to the transcript. Per Alabama State Department of Education guidelines, a maximum grade of 70 may be awarded in a credit recovery course. The following grading formula will be used for credit recovery courses:

Grade Earned in Credit Recovery	Grade Posted to Transcript
70-100	70
0-69	Actual Grade Earned

The original failing grade will remain on the transcript and will continue to be calculated into the overall grade point average. Credit recovery courses are not weighted.

All credit recovery courses will be identified as such on the transcript and may not be accepted by postsecondary institutions or outside organizations. NCAA does **not** recognize credits earned through credit recovery.