



Greetings, PGES Parents!

**WELCOME** to our new families and **WELCOME BACK** to our returning families! Thank you for attending Meet the Teacher. It was a pleasure seeing everyone.

Thursday, August 8<sup>th</sup> (tomorrow) is our 1<sup>st</sup> day of student attendance. Here are a few reminders:

1. **Arrival and Dismissal:** The 1<sup>st</sup> bell rings at 7:40a.m. The tardy bell rings at 7:45a.m. The 1<sup>st</sup> bell for dismissal rings at 2:40p.m.
2. **Breakfast:** Breakfast is served daily from 7:10a.m. – 7:45a.m.
3. **Parking and Drop Off:** Drop off for our car riders begins at 7:10a.m. and ends at 7:45a.m. After 7:45a.m., please park in a marked space and proceed to the door to sign-in your student. Please do not park in our car rider line. This will hinder the flow of traffic.
4. For safety and procedural reasons, you are encouraged to not walk students to their classroom. Our faculty will be on duty to ensure students proceed to the right room.
5. Traffic is typically very hectic during the 1<sup>st</sup> days of school. Please pack a lot of patience.
6. Please make sure your student knows how to get home each afternoon, either by car or bus, and communicate this to your child's teacher as well. Any changes to transportation must be communicated to the child's teacher and office staff prior to 1:40p.m. Here are the email addresses for our office staff:
  1. Crook [lcrook@bcbe.org](mailto:lcrook@bcbe.org)
  2. Gibbons [mgibbons@bcbe.org](mailto:mgibbons@bcbe.org)
  3. Paul [lpaul@bcbe.org](mailto:lpaul@bcbe.org)
  4. Smith [ahsmith@bcbe.org](mailto:ahsmith@bcbe.org)
7. Attendance is a BIG focus for us this year. Please make sure your child is in attendance and on time every day. Please schedule any early check-outs for after 11:30a.m. This would prevent your child from being counted absent for the entire day. Parents, we really need your help with this big push to improve our attendance. It starts with you. Thank you in advance!

I hope the 1<sup>st</sup> day and school year has great things in store for everyone, especially our students. Please let me know if we may be of assistance in any way.

Respectfully,

Dr. Pam Moorer, Principal

Pine Grove Elementary School

