

BALDWIN COUNTY BOARD OF EDUCATION

REGULAR BOARD MEETING MINUTES

12/12/2013 6:30 PM

A regular meeting of the Baldwin County Board of Education was held on Thursday, December 12, 2013, at 6:30 p.m. in the Board Room of the Tharp Building in Bay Minette.

BOARD MEMBERS PRESENT: Mr. Norman Moore, Mrs. Angie Swiger, Mr. David B Cox, Mr. David Tarwater, Mr. Elmer McDaniel, Mr. Robert Callahan, Jr., Mrs. Shannon Cauley

ADMINISTRATIVE PERSONNEL PRESENT: Dr. Alan T. Lee, Dr. Pam Henson, Mr. Terry Wilhite, Mrs. Jennifer Sinclair, Mr. John Chapman Wilson, Mr. Anthony T. Sampson, Mr. Branton Bailey, Mrs. Suellen Brazil, Mr. Don Blanchard, Mr. Scotty Lewis

CALL TO ORDER

PRAYER Mr. Wilhite opened the meeting with prayer.

PLEDGE OF ALLEGIANCE

RECOGNITION OF VISITORS

LETTERS OF COMMENDATION

1. Jacy Todd, Daphne High School teacher and coach, was recognized as State of Alabama ADA Employee of the Year for Large Employer.

APPROVAL OF MINUTES

Mr. McDaniel made a motion to approve the minutes of the November 19, 2013 organizational meeting and November 19, 2013 regular meeting, as written, seconded by Mr. Tarwater.

Mr. Moore called for the vote. All voiced approval. Mr. Moore declared the motion carries.

DELEGATIONS

1. Jackie Brothers, grandparent from Stockton, addressed the board regarding FERPA.
2. Molly Beasley, parent, addressed the board regarding air-conditioned buses and other issues.
3. James Hall, parent, addressed the board regarding tax increase and other issues.

AMENDMENTS TO THE AGENDA

The superintendent recommended the following amendments to the agenda: amend #4 Description of "A Baldwin County School System Graduate", #8 Administrative Appointments, #9 Leaves of Absence of Personnel, #10 Retirement and Resignations of Personnel, #12 Transfer/Intent to Transfer of Personnel, #13 Employment of Personnel, #14 Extra Work for Extended Periods, #15 Board Committee Appointments; add #16 Approval of Contract-South Alabama Regional Planning Commission.

Mr. Callahan made a motion to accept the recommendation, seconded by Mr. Cox. Mr. Moore called for the vote. All voiced approval. Mr. Moore declared the motion carries.

ITEMS OF BUSINESS

STATEMENTS FROM STONE GRANADE & CROSBY LAW FIRM

The superintendent recommends adoption of a motion "to approve payment of the bills submitted by the Stone, Granade & Crosby Law Firm as stipulated in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mr. Elmer McDaniel

Seconded By: Mrs. Shannon Cauley

Action Taken: Passed Unanimously

BIDS/PROPOSALS

The superintendent recommends adoption of a motion "to approve the low bidder meeting specifications for goods and services for the system as stipulated in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Bids

Fire Alarm Services: Virginia Sprinkler Company, Mobile, AL

Regular Buses: Ward International, Inc., Mobile, AL

Motioned By: Mrs. Angie Swiger

Seconded By: Mrs. Shannon Cauley

Action Taken: Passed Unanimously

PUBLIC WORKS

The superintendent recommends adoption of a motion "to approve the low bidders meeting specifications for public works projects as stipulated in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mrs. Angie Swiger

Seconded By: Mr. Elmer McDaniel

Action Taken: Passed Unanimously

DESCRIPTION OF "A BALDWIN COUNTY SCHOOL SYSTEM GRADUATE"

The superintendent recommends adoption of a motion "to approve the dissemination of the description of "A Baldwin County School System Graduate" to all employees, parents and interested parties for feedback as amended and stipulated in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mrs. Angie Swiger

Seconded By: Mr. David B Cox

Action Taken: Passed Unanimously

APPROVAL OF CONTRACT - BALDWIN COUNTY MENTAL HEALTH

The superintendent recommends adoption of a motion "to approve the contract with Baldwin County Mental Health, to be paid from Title 6B federal funds, as stipulated in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mrs. Shannon Cauley

Seconded By: Mr. Robert Callahan, Jr.

Action Taken: Passed Unanimously

APPROVAL OF CONTRACT - WATERFORD RESEARCH INSTITUTE

The superintendent recommends adoption of a motion "to approve the contract with Waterford Research Institute, to be paid from federal Title 1 and special education funds, as stipulated in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mr. Robert Callahan, Jr.

Seconded By: Mrs. Angie Swiger

Action Taken: Passed Unanimously

APPROVAL OF FEES FOR ELECTIVE COURSES

The superintendent recommends adoption of a motion "to approve the fees for Advanced Placement Psychology and Dance as stipulated in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mrs. Shannon Cauley

Seconded By: Mr. Elmer McDaniel

Action Taken: Passed Unanimously

ADMINISTRATIVE APPOINTMENTS

The superintendent recommends adoption of a motion "to approve the administrative appointments as amended and provided to board members under separate cover."

Notes: Superintendent made recommendation as stipulated.

Craig Smith, Principal/Baldwin County High School, effective December 13, 2013

Karen Dyess, Elementary Supervisor, effective February 1, 2014

Motioned By: Mrs. Angie Swiger

Seconded By: Mr. Elmer McDaniel

Action Taken: Passed Unanimously

LEAVES OF ABSENCE OF PERSONNEL

The superintendent recommends adoption of a motion "to approve the leaves of absence of personnel as amended and listed in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mr. Elmer McDaniel

Seconded By: Mrs. Shannon Cauley

Action Taken: Passed Unanimously

RETIREMENT AND RESIGNATIONS OF PERSONNEL

The superintendent recommends adoption of a motion "to approve the retirement and resignations of personnel as amended and listed in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mr. Elmer McDaniel

Seconded By: Mr. David B Cox

Action Taken: Passed Unanimously

SUSPENSION OF PERSONNEL - UNPAID

The superintendent recommends adoption of a motion "to approve the unpaid suspension of personnel as listed in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mrs. Shannon Cauley

Seconded By: Mrs. Angie Swiger

Action Taken: Passed Unanimously

TRANSFER/INTENT TO TRANSFER OF PERSONNEL

The superintendent recommends adoption of a motion "to approve the transfer/intent to transfer of personnel as amended and listed in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mr. Elmer McDaniel

Seconded By: Mr. David Tarwater

Action Taken: Passed Unanimously

EMPLOYMENT OF PERSONNEL

The superintendent recommends adoption of a motion "to approve the employment of personnel as listed in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mrs. Angie Swiger

Seconded By: Mr. David Tarwater

Action Taken: Passed Unanimously

EXTRA WORK FOR EXTENDED PERIODS

The superintendent recommends adoption of a motion "to approve the extra work of personnel as amended and listed in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mrs. Shannon Cauley

Seconded By: Mr. David Tarwater

Action Taken: Passed Unanimously

BOARD COMMITTEE APPOINTMENTS

The superintendent recommends adoption of a motion "to approve the Board Committee Appointments as stipulated in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Mr. Callahan - Chairperson of Finance Planning Committee

Mr. McDaniel and Mr. Tarwater - Co-Chairpersons of Capital Construction Committee

Motioned By: Mrs. Angie Swiger

Seconded By: Mrs. Shannon Cauley

Action Taken: Passed Unanimously

APPROVAL OF CONTRACT - SOUTH ALABAMA REGIONAL PLANNING COMMISSION

The superintendent recommends adoption of a motion "to approve the contract with South Alabama Regional Planning Commission (SARPC), to be paid from after-school and federal grant funds, as stipulated in the agenda exhibit."

Notes: This item was added at the table. Superintendent made recommendation as stipulated.

Motioned By: Mr. David B Cox

Seconded By: Mr. Robert Callahan, Jr.

Action Taken: Passed Unanimously

INFORMATION AGENDA

1. Financial Statements: Each board member was given a copy of the final October 13 and the preliminary November 13 financial statements. Bank reconciliations for the October 13 statements have been performed and reconciled to the accounting records.

The meeting adjourned at approximately 7:25 p.m.