

BALDWIN COUNTY BOARD OF EDUCATION

REGULAR BOARD MEETING MINUTES

11/19/2013 5:00 PM

A regular meeting of the Baldwin County Board of Education was held on Thursday, November 19, 2013, at 6:30 p.m., in the Board Room of the Tharp Building in Bay Minette.

BOARD MEMBERS PRESENT: Mr. Norman Moore, Mrs. Angie Swiger, Mr. David B Cox, Mr. David Tarwater, Mr. Elmer McDaniel, Mr. Robert Callahan, Jr., Mrs. Shannon Cauley

ADMINISTRATIVE PERSONNEL PRESENT: Dr. Alan T. Lee, Dr. Pam Henson, Mr. Terry Wilhite, Mrs. Jennifer Sinclair, Mr. John Chapman Wilson, Mr. Anthony T. Sampson, Mr. Branton Bailey, Mr. Don Blanchard, Mr. Scotty Lewis, Mr. Brad Hicks

CALL TO ORDER

PRAYER

PLEDGE OF ALLEGIANCE

RECOGNITION OF VISITORS

LETTERS OF COMMENDATION

1. National Merit Scholarship Semi-Finalists were recognized: Brennan Fitzgerald (Fairhope High), Jeffrey Hamilton (Foley High), Eric Peterson (Spanish Fort High) and Kristin Smith (Spanish Fort High).
2. Foley High School Athletic Department was recognized for the National Athletic Trainers Association "Safe Sports School Award."
3. Hope Zeanah, Elberta Elementary School Principal, was recognized as 2013 National Distinguished Elementary Principal.

APPROVAL OF MINUTES

Mr. McDaniel made a motion to approve the minutes of the October 24, 2013 regular meeting as written, seconded by Mrs. Swiger. Mr. Moore called for the vote. All voiced approval. Mr. Moore declared the motion carries.

DELEGATIONS

1. James Hall, Stapleton resident and parent, addressed the board regarding several issues.
2. Molly Beasley, parent, addressed the board regarding Common Core.
3. Jacqueline Brothers addressed the board regarding Common Core.

AMENDMENTS TO THE AGENDA

The superintendent recommended the following amendments to the agenda: amend #2 Bids/Proposals (delete HVAC Filter bid), #12 Leaves of Absence of Personnel, #13 Retirement and Resignations of Personnel, #15 Employment of Personnel; add #17 Dissemination of Proposed Board Policy Revisions, #18 Approval of Agreement with South Alabama Regional Planning Commission, #19 Notification of Intent to Cancel Contract.

Mrs. Swiger made a motion to accept the recommendation, seconded by Mr. Cox. Mr. Moore called for the vote. All voiced approval. Mr. Moore declared the motion carries.

ITEMS OF BUSINESS

STATEMENTS FROM STONE GRANADE & CROSBY LAW FIRM

The superintendent recommends adoption of a motion "to approve payment of the bills submitted by the Stone, Granade & Crosby Law Firm as stipulated in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mr. Elmer McDaniel

Seconded By: Mrs. Shannon Cauley

Action Taken: Passed Unanimously

BIDS/PROPOSALS

The superintendent recommends adoption of a motion "to approve the bids, bid extensions and proposals for goods and services for the system as amended and stipulated in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Following discussion, Mrs. Cauley made a motion to table the regular bus bid until the December meeting, seconded by Mr. Cox. Mr. Moore called for the vote. All voiced approval. Mr. Moore declared the motion carries.

Bid Extensions

CNP-Produce: Big Charlie's Produce Company, Mobile, AL

CNP-Small Wares: Atlanta Fixture, Atlanta, GA

Generator Repair Services: Taylor Power Systems, Theodore, AL

Bids

CNP-Dish Machine (DLTA): Mobile Fixture, Mobile, AL

A/C Equipped Buses: Ward International Trucks, Mobile, AL

Carpentry Services: Cooper Construction, Robertsdale, AL

Motioned By: Mrs. Shannon Cauley

Seconded By: Mrs. Angie Swiger

Action Taken: Passed Unanimously

PUBLIC WORKS

The superintendent recommends adoption of a motion "to rescind the bid award to James H. Adams & Sons Construction, LLC, for the Bay Minette Intermediate School Drainage Project as stipulated in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mr. Robert Callahan, Jr.

Seconded By: Mr. David Tarwater

Action Taken: Passed Unanimously

APPROVAL OF NEW BOARD POLICY #988 MEDICATION CURRICULUM

The superintendent recommends adoption of a motion "to approve new Board Policy #988 Medication Curriculum as stipulated in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mrs. Shannon Cauley

Seconded By: Mr. David Tarwater

Action Taken: Passed Unanimously

APPROVAL OF REVISED BOARD POLICY #915 PUPIL CONDUCT

The superintendent recommends adoption of a motion "to approve revised Board Policy #915 Pupil Conduct as stipulated in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mrs. Angie Swiger

Seconded By: Mrs. Shannon Cauley

Action Taken: Passed Unanimously

DISSEMINATION OF NEW BOARD POLICY #986 SECLUSION OR RESTRAINT OF STUDENTS

The superintendent recommends adoption of a motion "to approve the dissemination of new Board Policy #986 to local schools and organizations for input as stipulated in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mr. David B Cox

Seconded By: Mrs. Shannon Cauley

Action Taken: Passed Unanimously

APPROVAL OF SOFTWARE PURCHASE AGREEMENT - ENGRADE INC

The superintendent recommends adoption of a motion "to authorize the Superintendent to enter into a

software purchase agreement with Engrade Inc, to be paid from Digital Renaissance Funds, as stipulated in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

*Mr. Cox voted "no."

Motioned By: Mrs. Angie Swiger

Seconded By: Mr. David Tarwater

Action Taken: Passed

APPROVAL OF SOFTWARE PURCHASE AGREEMENT - ROSETTA STONE

The superintendent recommends adoption of a motion "to authorize the Superintendent to enter into the software purchase agreement with Rosetta Stone, to be paid from Digital Renaissance Funds, as stipulated in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Following discussion, Mrs. Cauley made a motion to provide Rosetta Stone at all schools with a 42-month contract, seconded by Mrs. Swiger. Mr. Moore called for the vote. All voiced approval. Mr. Moore declared the motion carries.

Mr. Cox voted "no."

Motioned By: Mrs. Angie Swiger

Seconded By: Mr. David Tarwater

Action Taken: Passed

APPROVAL OF SOFTWARE PURCHASE AGREEMENT - SLATEXP

The superintendent recommends adoption of a motion "to authorize the Superintendent to enter into a software purchase agreement with SlateXP, to be paid from Digital Renaissance Funds, as stipulated in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Mr. Cox voted "no."

Motioned By: Mr. Robert Callahan, Jr.

Seconded By: Mr. David Tarwater

Action Taken: Passed

RENEWAL OF LEASE AGREEMENT WITH FAITH OUTREACH MINISTRY

The superintendent recommends adoption of a motion "to authorize and direct the Board President and Superintendent to enter in a lease agreement with Faith Outreach Ministry for the use of Vaughn Elementary School as stipulated in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mr. Elmer McDaniel

Seconded By: Mrs. Angie Swiger

Action Taken: Passed Unanimously

ADMINISTRATIVE APPOINTMENT

The superintendent recommends adoption of a motion "to approve the administrative appointment as provided to board members under separate cover."

Notes: Superintendent made recommendation as stipulated.

Jennifer Sinclair, Director of Human Resources, effective November 10, 2013.

Mr. Cox voted "no."

Mrs. Cauley abstained due to personal reasons.

Motioned By: Mr. Elmer McDaniel

Seconded By: Mr. David Tarwater

Action Taken: Passed

LEAVES OF ABSENCE OF PERSONNEL

The superintendent recommends adoption of a motion "to approve the leaves of absence of personnel as amended and listed in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mr. Elmer McDaniel

Seconded By: Mrs. Angie Swiger

Action Taken: Passed Unanimously

RETIREMENT AND RESIGNATIONS OF PERSONNEL

The superintendent recommends adoption of a motion "to approve the retirement and resignations of personnel as amended and listed in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mrs. Angie Swiger

Seconded By: Mr. David B Cox

Action Taken: Passed Unanimously

TRANSFER/INTENT TO TRANSFER OF PERSONNEL

The superintendent recommends adoption of a motion "to approve the transfer/intent to transfer of personnel as listed in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mr. Elmer McDaniel

Seconded By: Mr. David B Cox

Action Taken: Passed Unanimously

EMPLOYMENT OF PERSONNEL

The superintendent recommends adoption of a motion "to approve the employment of personnel as amended and listed in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mrs. Shannon Cauley

Seconded By: Mrs. Angie Swiger

Action Taken: Passed Unanimously

EXTRA WORK FOR EXTENDED PERIODS

The superintendent recommends adoption of a motion "to approve the extra work of personnel as listed in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mr. David Tarwater

Seconded By: Mr. Elmer McDaniel

Action Taken: Passed Unanimously

DISSEMINATION OF PROPOSED BOARD POLICY REVISIONS

The superintendent recommends adoption of a motion "to approve the dissemination of proposed policy revisions as stipulated in the agenda exhibit."

Notes: This item was added at the table. Superintendent made recommendation as stipulated.

Motioned By: Mr. Robert Callahan, Jr.

Seconded By: Mr. David Tarwater

Action Taken: Passed Unanimously

APPROVAL OF AGREEMENT WITH SOUTH ALABAMA REGIONAL PLANNING COMMISSION (SARPC)

The superintendent recommends adoption of a motion "to approve the After-School staffing agreement with the South Alabama Regional Planning Commission as stipulated in the agenda exhibit."

Notes: This item was added at the table. Superintendent made recommendation as stipulated.

Motioned By: Mr. David B Cox

Seconded By: Mr. David Tarwater

Action Taken: Passed Unanimously

NOTIFICATION OF INTENT TO CANCEL CONTRACT

The superintendent recommends adoption of a motion "to cancel the contract of an individual in accordance with Code of Alabama 1975, Section 16-24-9 and that the Board give notice in writing to the principal stating in detail the reason for the proposed cancellation as provided in the code section and stipulated in the agenda exhibit."

Notes: The board took a 5 minute recess, after which time they reconvened.

The board conducted a termination hearing for Mrs. Lee Mansell, Foley Intermediate Principal. Following the hearing, the board convened into executive session to deliberate.

Following the executive session, the board reconvened. Mr. Callahan made a motion that the Superintendent's recommendation to terminate the employment of Lee Mansell be approved and that the causes for termination as set forth in the Superintendent's recommendation dated October 28, 2013, be adopted and incorporated into the Board's decision, seconded by Mr. Tarwater.

Mr. Moore called for the vote. All voiced approval, with the exception of Mr. Cox who voted "no." Mr. Moore declared the motion carries.

Motioned By: None

Seconded By: None

Action Taken: Other

INFORMATION AGENDA

1. Financial Statements: Each board member was given a copy of the final September 13 and the preliminary October 13 financial statements. Bank reconciliations for the September 13 statements have been performed and reconciled to the accounting records.

The meeting adjourned at approximately 9:40 p.m.