

BALDWIN COUNTY BOARD OF EDUCATION
BAY MINETTE, AL
REGULAR BOARD MEETING
MEMBERS OF BALDWIN COUNTY BOARD OF EDUCATION
11/20/2014 6:30 PM
Tharp Building - Bay Minette

CALL TO ORDER

PRAYER

PLEDGE OF ALLEGIANCE

RECOGNITION OF VISITORS

LETTER OF COMMENDATION

APPROVAL OF MINUTES

October 21, 2014 (Special)
October 23, 2014 (Regular)

DELEGATIONS

AMENDMENTS TO THE AGENDA

DELETE

#10 Termination of Non-Tenured Certificated Personnel

AMEND

#7 Leaves of Absence of Personnel
#8 Retirement and Resignations of Personnel
#12 Transfer/Intent to Transfer of Personnel
#13 Employment of Personnel

ADD

#16 Bids/Proposals
#17 Public Works
#18 Superintendent Vacancy (Item Only)

ACTION AGENDA

RECOMMENDATIONS OF THE SUPERINTENDENT

ITEMS OF BUSINESS

1. **STATEMENTS FROM STONE GRANADE & CROSBY LAW FIRM**: The superintendent recommends adoption of a motion "to approve payment of the bills submitted by the Stone, Granade & Crosby Law Firm as stipulated in the agenda exhibit."

Exhibit: pp 5-8

2. APPROVAL OF FINANCIAL ADVISOR FOR REFINANCE OF 2007 WARRANTS: The superintendent recommends adoption of a motion "to approve the proposal to use PRM Advisor Group to serve as a pricing advisor during the current refinance of 2007 Warrants as stipulated in the agenda exhibit."

Exhibit: pp 9-11

3. APPROVAL OF NEW BOARD POLICY: The superintendent recommends adoption of a motion "to approve the new board policy regarding Adult Sex Offenders as stipulated in the agenda exhibit."

Exhibit: pp 12-13

4. APPROVAL OR NEW BOARD POLICY #986 SECLUSION OR RESTRAINT OF STUDENTS: The superintendent recommends adoption of a motion "to approve new Board Policy #986 as stipulated in the agenda exhibit."

Exhibit: pp 14-16

5. RAPID NOTIFICATION SERVICES - SCHOOL MESSENGER: The superintendent recommends adoption of a motion "to approve the contract with School Messenger for rapid notification services, to be paid from the Communications budget, as stipulated in the agenda exhibit."

Exhibit: pp 17-17

6. RESCISSION OF RETIREMENT AND RESIGNATIONS OF PERSONNEL: The superintendent recommends adoption of a motion "to approve the rescission of retirement and resignations of personnel as listed in the agenda exhibit."

Exhibit: pp 18-18

7. LEAVES OF ABSENCE OF PERSONNEL: The superintendent recommends adoption of a motion "to approve the leaves of absence of personnel as amended and listed in the agenda exhibit."

Exhibit: pp 19-20

8. RETIREMENT AND RESIGNATIONS OF PERSONNEL: The superintendent recommends adoption of a motion "to approve the retirement and resignations of personnel as amended and listed in the agenda exhibit."

Exhibit: pp 21-22

9. TERMINATION OF TEMPORARY AND/OR PROBATIONARY CLASSIFIED PERSONNEL: The superintendent recommends adoption of a motion "to approve the termination of classified personnel in accordance with Act No. 2011-270 (Students First Act) as listed in the agenda exhibit."

Exhibit: pp 23-23

10. TERMINATION OF NON-TENURED PERSONNEL: The superintendent recommends adoption of a motion "to approve the termination of non-tenured personnel in accordance with Act No. 2011-270

(Students First Act) as listed in the agenda exhibit."**THIS ITEM WAS DELETED**

Exhibit: pp 24-25

11. **VACATING POSITION(S)**: The superintendent recommends adoption of a motion "to approve vacating the positions of personnel in accordance with Board Policy #935 and/or Board Policy #882 as listed in the agenda exhibit."

Exhibit: pp 26-26

12. **TRANSFER/INTENT TO TRANSFER OF PERSONNEL**: The superintendent recommends adoption of a motion "to approve the transfer/intent to transfer of personnel as amended and listed in the agenda exhibit."

Exhibit: pp 27-28

13. **EMPLOYMENT OF PERSONNEL**: The superintendent recommends adoption of a motion "to approve the employment of personnel as amended and listed in the agenda exhibit."

Exhibit: pp 29-30

14. **EXTRA WORK FOR EXTENDED PERIODS**: The superintendent recommends adoption of a motion "to approve the extra work of personnel as listed in the agenda exhibit."

Exhibit: pp 31-31

15. **ADMINISTRATIVE APPOINTMENT**: The superintendent recommends adoption of a motion "to approve Dana Horst Bottoms as Principal of WJ Carroll Intermediate School, effective November 21, 2014, as provided to board members under separate cover."

Exhibit: pp (Item Only)

16. **BIDS/PROPOSALS**: The superintendent recommends adoption of a motion "to approve the low bidder meeting specifications for buses as stipulated in the agenda exhibit."

Exhibit: pp 32-36

17. **PUBLIC WORKS**: The superintendent recommends adoption of a motion "to approve the low bidders meeting specifications for the projects as amended and stipulated in the agenda exhibit."

Exhibit: pp 37-41

18. **SUPERINTENDENT VACANCY**: This item is placed on the agenda to provide the board an opportunity to discuss the Superintendent vacancy.

Exhibit: pp (Item Only)

INFORMATION AGENDA

SUPERINTENDENT AND STAFF REPORTS

1. Financial Statements: Each board member was given a copy of the final September 2014 and the preliminary October 2014 financial statements. Bank reconciliations for the September 2014 statements have been performed and reconciled to the accounting records.

Attachment: pp (Item Only)

NEWS MEDIA QUESTIONS

ACTION AGENDA (New/ Unfinished Business)

ITEM: STATEMENTS FROM STONE, GRANADE & CROSBY LAW FIRM

Background Explanation:

Attached are statements from Stone, Granade & Crosby Law Firm totaling \$28,285.61 for professional services performed in October 2014.

Recommendation:

It is recommended the board approve payment of these bills as submitted.

Date: _____ Submitted by: _____

The superintendent concurs in this recommendation and submits same for Board consideration for approval.

Date: 11/14/14

Superintendent

STONE, GRANADE & CROSBY, P. C.

ATTORNEYS AT LAW

PLEASE REPLY TO:

6620 US HIGHWAY 90
DAPHNE, ALABAMA 36526
TELEPHONE: (251) 626-6698
FACSIMILE: (251) 626-2617

www.sgcclaw.com

November 12, 2014

FRED H. GRANADE *
SAMUEL N. CROSBY
GEORGE R. IRVINE, III *
L. BRIAN CHUNN
T. DEVEN MOORE
SHAWN T. ALVES
R. SCOTT LEWIS
CAROLYN SOHN
J. BRADFORD BOYD HIGHS
CARSON I. NICOLSON
LAURA C. STRACHAN
CHRISTINE N. BURNS

OF COUNSEL
ELIZABETH CROSBY CHEELY *

ALSO ADMITTED IN FLORIDA *
ALSO ADMITTED IN LOUISIANA *
ALSO ADMITTED IN PENNSYLVANIA *

BAY MINETTE OFFICE
34 NORTH PINE STREET
POST OFFICE DRAWER 1509
BAY MINETTE, ALABAMA 36507
TELEPHONE (251) 937-2417
FACSIMILE (251) 937-0483

FOLEY OFFICE
7823 HIGHWAY 99 SOUTH
FOLEY, ALABAMA 36535
TELEPHONE (251) 955-5155
FACSIMILE (251) 955-5055

NORBORNE C. STONE, JR.
1926-2011

Baldwin County Board of Education
2600-A North Hand Avenue
Bay Minette, Alabama 36507

**Billing Recap - October 2014
Special Education/Student Personnel Matters**

13 235 -	- Services \$2,856.00 plus \$86.40 expenses	\$ 2,942.40
14 999 -	- Services \$602.00 plus \$15.82 expenses	617.82
14 1070 -	- Services \$1,148.00 plus \$17.09 exp	1,165.09
	TOTAL AMOUNT DUE	\$4,725.31
	LESS COURTESY DISCOUNT	300.00
	TOTAL AMOUNT DUE	\$4,425.31

STONE, GRANADE & CROSBY, P. C.

ATTORNEYS AT LAW

PLEASE REPLY TO

**8820 US HIGHWAY 90
DAPHNE, ALABAMA 36626
TELEPHONE: (251) 626-8898
FACSIMILE: (251) 626-2617**

www.sgclaw.com

November 12, 2014

**FRED K GRANADE*
SAMUEL N. CROSBY
GEORGE R. IRVING, III*
L. BRIAN CHUNN
T. DEVEN HODGE
SHAWN T. ALVES
R. SCOTT LEWIS
CAROLYN DOHN
J. BRADFORD BOYD HICKS
CARSON I. NICOLSON
LAURA C. STRACHAN
CHRISTINE N. BURNS**

**OF COUNSEL
ELIZABETH CROSBY CHEELY***

ALSO ADMITTED IN FLORIDA*
ALSO ADMITTED IN LOUISIANA*
ALSO ADMITTED IN PENNSYLVANIA*

**BAY MINETTE OFFICE
34 NORTH PINE STREET
POST OFFICE DRAWER 1808
BAY MINETTE ALABAMA 36607
TELEPHONE (251) 937 2417
FACSIMILE (251) 937 0463**

**FOLEY OFFICE
7823 HIGHWAY 89 SOUTH
FOLEY ALABAMA 36835
TELEPHONE (251) 955 5155
FACSIMILE (251) 955 5056**

**NORBORNE C STONE JR
1928 2011**

**Baldwin County Board of Education
2600-A North Hand Avenue
Bay Minette, Alabama 36507**

**Billing Recap - October 2014
Personnel Matters and Hearings and Appeals**

13 292 - Lee Mansell - Services \$98.00	\$ 98.00
13 363 - Penny Bailey EEOC Complaint - Services \$357.00	357.00
13 737 - Robert Giadrosich - Services \$266.00	266.00
14 736 - Kim Langham - Services \$98.00	98.00
14 763 - Mark Vanloh - Services \$588.00	588.00
14 861 - Monette Newman - Services \$5,460.00 plus \$111.35 expenses	5,571.35
14 879 - James Beam - Services \$546.00	546.00
14 922 - Cynthia Morrissette - Services \$952.00	952.00

**TOTAL AMOUNT DUE \$8,476.35
LESS COURTESY DISCOUNT 575.00**

TOTAL AMOUNT DUE \$7,901.35

STONE, GRANADE & CROSBY, P. C.

ATTORNEYS AT LAW

FRED K GRANADE*
SAMUEL N CROSBY
GEORGE R IRVING III*
L BRIAN CHUNN
T DEVEN MOORE
SHAWN T ALVES
R SCOTT LEWIS
CAROLYN DOHN
J BRADFORD BOYD HICKS
CARSON I NICOLSON
LAURA C STRACHAN
CHRISTINE N BURNS

PLEASE REPLY TO
8820 US HIGHWAY 90
DAPHNE, ALABAMA 36526
TELEPHONE: (251) 626-6696
FACSIMILE: (251) 626-2617

www.sgclaw.com

DAY MINETTE OFFICE
34 NORTH PINE STREET
POST OFFICE DRAWER 1800
DAY MINETTE ALABAMA 36507
TELEPHONE (251) 937 2417
FACSIMILE (251) 937 0483

FOLEY OFFICE
7823 HIGHWAY 89 SOUTH
FOLEY, ALABAMA 36535
TELEPHONE (251) 955 5155
FACSIMILE (251) 955 5055

NORBORNE C STONE JR
1988 2011

November 12, 2014

OF COUNSEL
ELIZABETH CROSBY CHEELY*

ALSO ADMITTED IN FLORIDA*
ALSO ADMITTED IN LOUISIANA*
ALSO ADMITTED IN PENNSYLVANIA*

Baldwin County Board of Education
2600-A North Hand Avenue
Bay Minette, Alabama 36507

Billing Recap - October 2014

13 205 - Schneider Electric - Services \$448.00	\$ 448.00
14 184 - 2014 General - Services \$7,182.00 plus \$104.95 expenses	7,286.95
14 563 - Ad Valorem Renewals - Services \$1,400.00	1,400.00
14 821 - 2014 Interim Superintendent - Services \$1,512.00	1,512.00
14 852 - Admission Policy for Protected Groups - Services \$224.00	224.00
14 977 - Parker Property Purchase - Services \$518.00	518.00
14 1061 - Ebola Policy - Services \$70.00	70.00

TOTAL AMOUNT DUE \$11,458.95
LESS COURTESY DISCOUNT 500.00

TOTAL AMOUNT DUE \$10,958.95

ACTION AGENDA (X New/___ Unfinished Business)

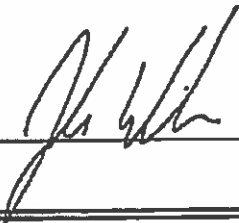
ITEM: Approval of Financial Advisor for Refinance of 2007 Warrants

Background Explanation:

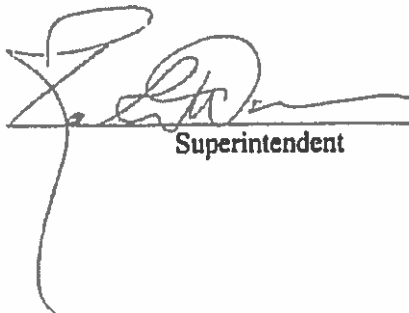
The attached proposal details services using the Public Financial Management Advisor Firm to serve as a pricing advisor during the current refinance of 2007 Warrants. The firm will provide an independent review of the timing and pricing of the refinance of the 2007 Warrants at a flat fee of \$17,500. See the attached document for more details of the proposed scope of services and fees.

Recommendation:

It is recommended that the board approve the proposal to use the PFM advisors group to serve as a pricing advisor during the current refinance of the 2007 Warrants as stipulated in the agenda exhibit.

Date: 11/13/14 Submitted by: 

The superintendent concurs in this recommendation and submits same for Board consideration for approval.

11/14/14 Date  Superintendent



118 Jefferson Street South
Suite 301
Huntsville AL 35801

256 538-3035
256 533-297
www.pfm.ai

10

November 10, 2014

Mr. John Wilson
Chief Financial Officer
County Board of Education of Baldwin County, Alabama
2600 N. Hand Avenue
Bay Minette, AL 36507

Dear Mr. Wilson;

PFM is pleased to provide this letter of proposal to provide financial advisory services, primarily as pricing advisor, to the Board of Education of Baldwin County (BCBE).

PROPOSED SCOPE OF SERVICES AND FEES

In anticipation of BCBE's upcoming Series 2014 bond issuance in the approximate amount of \$74 million for the refunding of certain debt issued previously, BCBE desires financial advisory services, particularly assistance in pricing negotiations with the underwriting team.

To provide Pricing Advisor Services as outlined below, PFM proposes a fee of \$17,500, inclusive of expenses

PFM's proposed approach for pricing negotiated bond sales is summarized below:

1. **Analyze Market Timing** – Review Economic Calendar, Upcoming Bond Sales, Visible Supply, among other market resources to help develop, in conjunction with BCBE and the underwriting team, the optimal timing of sale
2. **Evaluate Issue(s) Credit and Assess Investor Perception** – Analyze prior Credit Rating Reports and other related information
3. **Develop a Target Pricing Analysis** – Provide a Pre-Pricing Booklet that includes the Financial Advisor's Pricing Scale for review with the BCBE. PFM's Pre-pricing booklet will include, and our Target Pricing Scale is informed by: a) Historical Pricing Analysis, b) Comparable Transactions Pricing Performance Analysis; c) Review of MSRB Trade Data, and, d) Review of Market Indices and Trends—MIND Scales, Consensus, Bond Buyer Indices, and, e) the daily market presence and experience of PFM's dedicated Pricing Group
4. **Negotiate Underwriter Spreads, if requested** – Establish optimal takedown levels and provide recommendations for liability and designation rules, if appropriate
5. **Review underwriter's pricing views**
6. **Proactively Participate in Pre-pricing Negotiations**



7. *Provide Analysis and Advice Regarding Structure* – Review coupons, yields, recommended call features and maturity structure
8. *Monitor BCBE's Bond Order Period (day of pricing)* – a) Review comparable transactions pricing at same time; and, b) Track orders for UNA's bonds
9. *Participate in Final Pricing Negotiations* – Including review of orders and allotments
10. *Recommend Acceptance/Rejection of Underwriting Team's Offer*
11. *Provide Secondary Trade Data*
12. *Assist in Reviewing Closing Documentation, as needed*
13. *PFM Team* – Phil Dotts, Managing Director, and Joshua McCoy, Senior Managing Consultant, will serve as engagement managers and day-to-day contacts for BCBE. In addition, PFM's Pricing Group will join the core team during the pricing process.

If PFM is hired to provide Pricing Advisory Services, we would suggest a brief paragraph be added to the Official Statement such as the following, subject to approval from your legal counsel:

"FINANCIAL ADVISOR Public Financial Management, Inc. has served as financial advisor, specifically to provide pricing advisory services to the Baldwin County Board of Education with respect to the sale of the Bonds "

We believe that our independent advisory services will benefit the Baldwin County Board of Education and appreciate this opportunity to work with you on this transaction

Sincerely,
 Public Financial Management

Philip C. Dotts
 Managing Director

Public Financial Management, Inc. ("PFM") is authorized to provide the services outlined above under the fee arrangements stated.

By: _____
 For: Baldwin County Board of Education

Date: _____

ACTION AGENDA (X New / Unfinished Business)

ITEM: APPROVAL OF NEW BOARD POLICY

Background Explanation:

Attached is a proposed new board policy regarding sex offenders.

Recommendation:

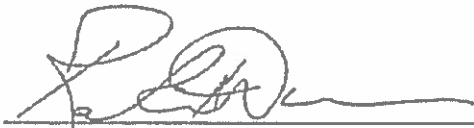
It is recommended that the board approve a new board policy as stipulated herein.

Date: November 13, 2014

Submitted by: Anthony Sampson

The superintendent concurs in this recommendation and submits same for Board consideration for approval.

11/13/14
Date


Superintendent

SEX OFFENDERS

15-20A-17(b). Adult sex offender-Entering the Property of a K-12 School or Attending a K-12 School Activity.

(b)(1) No adult sex offender, after having been convicted of a sex offense involving a minor, shall enter onto the property of a K-12 school while school is in session or attend any K-12 school activity unless the adult sex offender does all of the following:

- (a) Notifies the principal of the school, or his or her designee, before entering onto the property or attending the K-12 school activity;
- (b) Immediately reports to the principal of the school, or his or her designee, upon entering the property or arriving at the K-12 school activity; and
- (c) Complies with any procedures established by the school to monitor the whereabouts of the sex offender for the duration of his or her presence on the school property or attendance at the K-12 school activity. For a public K-12 school, the local board shall adopt a policy to effectuate this section.

(2) Procedures established to effectuate this subsection are limited to rules that allow the principal of the school, or his or her designee, to discreetly monitor the adult sex offender.

(3) For the purpose of this section, a K-12 school activity is an activity sponsored by a school in which students in grades K-12 are the primary intended participants or for whom students in grades K-12 are the primary intended audience including, but not limited to, school instructional time, after school care, after school tutoring, athletic events, field trips, school plays, or assemblies.

Principals or designees shall require registered sex offenders to adhere to the following:

1. The sex offender must notify the principal via telephone, email, or standard mail of their intent to enter onto school grounds at least two days prior to their arrival.
2. During regular school hours, upon the sex offender's arrival, he or she must sign-in at the front office and meet with the principal or designee.
3. During before or after school events, the sex offender will not sign-in at the front office but must notify the principal or designee of his or her arrival.
4. The principal or designee shall require the sex offender to present current photo identification/driver's license and verify the intent of the visit. (for example, to have lunch with child, watch child play basketball, parent teacher conference, etc.)
5. The sex offender must report only to the location where the event is taking place. (for example, cafeteria, gym, classroom, etc.)
6. The principal or designee shall monitor the sex offender's whereabouts to verify he or she reports to and remains in the appropriate location.
7. During regular school hours, the sex offender must sign-out and the office staff shall notify the principal or designee of the sex offender's departure from campus.
8. During before or after school events, the sex offender will not sign-out at the front office but must notify the principal or designee of his or her departure.
9. If the sex offender does not comply with the protocol in place or loiters, the principal or designee may ask him or her to leave campus and notify the local authorities if he or she refuses.
 - a. Loiter means to enter or remain on property while having no legitimate purpose or, if a legitimate purpose exists, remaining on that property beyond the time necessary to fulfill the purpose.

ACTION AGENDA (X New/___ Unfinished Business)

ITEM: APPROVAL OF NEW BOARD POLICY #986 SECLUSION OR RESTRAINT OF STUDENTS

Background Explanation:

At the November 19, 2013 board meeting, the board approved the dissemination of new board policy #986 for input from local schools and organizations; however, the policy was never brought back to the board for final approval. Attached is the new board policy.


Recommendation:

It is recommended that the board approve new Board Policy #986 Seclusion or Restraint of Students as stipulated herein.

Date: _____ Submitted by: _____

The superintendent concurs in this recommendation and submits same for Board consideration for approval.

11/14/2014
Date


Superintendent

#986 SECLUSION OR RESTRAINT OF STUDENTS

The Baldwin County Board of Education requires that all schools and programs within the school district comply with State Board of Education Rule 290-3-1-.02(1)(f) regarding the use of "seclusion" or "restraint," as those terms are defined within the rule.

Seclusion, Mechanical Restraint, Chemical Restraint

The Board prohibits the use of seclusion, mechanical restraint and chemical restraint as those terms are defined in State Board of Education Rule 290-3-1-.02(1)(f).

Physical Restraint

This policy is not intended to prevent the use of physical restraint in limited circumstances where a student is an immediate danger to himself or others and the student is not responsive to less intensive behavioral interventions, including verbal directives or other de-escalation techniques. Physical restraint is prohibited as a form of discipline or punishment.

The Board of Education recognizes that in determining when and how to implement this policy and any procedures related to it, educators will be required to exercise their professional judgment and discretion. Therefore, this policy is not intended to be construed as imposing ministerial duties on individual employees. Further, it is not intended to interfere with the duties of law enforcement or emergency medical personnel.

For schools and programs within the school district that use physical restraint as defined within the State Board of Education rule, the Superintendent or designee shall develop and implement written procedures governing its use, which shall include, at a minimum, the following:

1. Staff and faculty training on the use of physical restraint and the Board's policy and procedures related thereto;
2. Documentation in written or electronic form of staff and faculty training on the use of physical restraint, including a list of participants in each training, which list must be made available to the Alabama Department of Education or any member of the public upon request;
3. Written parental notification of the use of physical restraint within a reasonable time, not to exceed one school day from the date of the incident;
4. Documentation of the use of physical restraint and a debriefing session held by staff or faculty participating in or supervising the restraint for each student in each instance in which the student is restrained;
5. Periodic review of the use of restraint and the documentation described in paragraph 4 above;
6. Annual reporting to the Board of the use of restraint and the accompanying documentation, as well as any prohibited use of seclusion and chemical, mechanical or physical restraint;

7. **Annual submission to the Alabama Department of Education of the documentation submitted to the Board in accordance with paragraph 6; and**
8. **Inclusion of the procedures in the Board's Code of Conduct and/or the student handbooks.**

ACTION AGENDA (X New/ ___ Unfinished Business)**ITEM: RAPID NOTIFICATION SERVICES—SCHOOL MESSENGER****Background Explanation:**

Rapid Notification Communication is a critical component to the life, health and safety of Baldwin County Public Schools' students, employees and community stakeholders. Rapid Notification is used for alerting parents, students and stakeholders to dangers, such as severe weather and other threats, and it is used to calm fears and prevent or combat rumors that might lead to widespread panic.

Important points:

- Rapid Notification Communication Services are included in the already-approved FY 2015 budget; because the service affects life, health and safety, the service is not subject to bid law.
- School Messenger, 718 University Ave., Los Gatos, CA, has committed to provide Rapid Notification Communication Services for \$63,800/annually via an annual, renewable contract, subject to review by the Communications Dept. at the end of each 12-month term; payment amount forward to be adjusted according to student enrollment. Service will be continued until the Board decides to cancel the contract.

Recommendation:

It is recommended that the Board contract with School Messenger for rapid notification services as stipulated herein.

Date: Nov. 11, 2014 Submitted by: [Signature]

The superintendent concurs in this recommendation and submits same for Board consideration for approval.

11/14/14
Date

[Signature]
Superintendent

ACTION AGENDA (New / Unfinished Business)

Item Rescission of Retirement and Resignations of Personnel

Background Information

NAME SCHOOL/POSITION EFFECTIVE DATE

Classified Resignations

- 1. Darren Banks BCYH/Bus Driver 11/01/2014

¹ Applying for Alabama certification via a non-traditional approach

² Certificated employee in a classified position

Recommendation: That the Board approve the rescission of retirement and resignations of the personnel mentioned hereinabove.

Date: November 13, 2014 _____ Submitted by.



The Superintendent concurs in this recommendation and submits same for Board consideration for approval.

Date: 11/14/14 Superintendent: [Signature]

ACTION AGENDA (___ New / ___ Unfinished Business)

Item Leaves-of-Absence of Personnel

Background Information:

	NAME	SCHOOL/POSITION	EFFECTIVE DATE	REASON
<u>Certificated Leaves-of-Absence</u>				
1.	Marion L Clark	LXYE/1st Grade	11/03/2014 - 12/15/2014	Medical
2.	Nikki C Walker	ORB/5th Grade	10/15/2014 - 11/17/2014	Medical
3.	Afison D Hollingsworth	NWT/Librarian	11/14/2014 - 02/02/2015	Medical
<u>Certificated Leaves-of-Absence Extensions</u>				
4.	* Mildred E Rudolph	BCYM/SE Alt Homeboun	10/27/2014 - 01/05/2015	Medical
5.	Jenna P Caswell	FHPH/5th Grade	11/04/2014 - 12/01/2014	Medical
<u>Classified Leaves-of-Absence</u>				
6.	Darren Banks	BCYH/Bus Driver	11/01/2014 - 12/31/2014	Medical
7.	* Aprell N Knight	FHPH/SE Aide-7/182	01/08/2015 - 04/30/2015	Education
8.	Carolyn S McLean	FHPH/lin Nurse-9Mo	09/22/2014 - 01/02/2015	Medical
9.	* Hermiona G Barren	FHPM/SE Aide-7/182	01/07/2015 - 05/04/2015	Education
10.	* Diamond S Robinson	FLYWCNP Wkr-8.5/185	10/20/2014 - 01/12/2015	Medical
11.	Marion L Clark	LXYE/Bus Driver	11/03/2014 - 12/15/2014	Medical
12.	Kathleen Gross	GFSH/CNP Wkr-8.5/185	10/08/2014 - 01/05/2015	Medical
13.	Betty Turberville	RBDH/CNP Mgr-7.5/187	11/03/2014 - 12/08/2014	Medical
<u>Classified Leaves-of-Absence Extensions</u>				
14.	Jeri L Robinson	BCYH/SE Aide-7/182	01/05/2015 - 01/12/2015	Medical
15.	Lisa T Evans	DPM/SE Aide-7/182	01/12/2015 - 09/19/2015	Medical

* Applying for Alabama certification via a non-traditional approach

* Certificated employee in a classified position

Recommendation: That the Board approve the leaves-of-absence of personnel listed hereinabove.

Date: November 13, 2014 _____ Submitted by

Jennifer Binder

The Superintendent concurs in this recommendation and submits same for Board consideration for approval.

Date: 11/19/14 Superintendent. _____

[Signature]

ACTION ADDENDUM - BOARD MEETING

Item Leaves-of-Absence of Personnel

20
Item #7

Background Information:

<u>NAME</u>	<u>SCHOOL/POSITION</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
-------------	------------------------	-----------------------	---------------

Classified Leaves-of-Absence

- | | | | | |
|----|----------------------|----------------------|-------------------------|---------|
| 1. | * Catherine R Sledge | FHPP/Custodian-8/242 | 11/17/2014 - 02/17/2015 | Medical |
| 2. | Marian L Perkins | FLYH/Bus Driver | 10/30/2014 - 12/10/2014 | Medical |

Classified Leaves-of-Absence Extensions

- | | | | | |
|----|-----------------------|-------------------|-------------------------|---------|
| 3. | * Rhonda R McReynolds | DTA/SE Aide-7/182 | 11/10/2014 - 02/13/2015 | Medical |
| 4. | Angela D Pittman | RBDH/Bus Driver | 10/21/2014 - 11/24/2014 | Medical |

¹ Applying for Alabama certification via a non-traditional approach

² Certificated employee in a classified position

Recommendation: That the Board approve the leaves-of-absence of personnel listed hereinabove

Date: November 18, 2014 _____ Submitted by:

Jennifer Binder

The Superintendent concurs in this recommendation and submits same for Board consideration for approval

Date: 11/18/2014 Superintendent: _____

2 / 5

Thursday, November 20, 2014

ACTION AGENDA (___ New / ___ Unfinished Business)

Item Retirements and Resignations of Personnel

Background Information

NAME SCHOOL/POSITION EFFECTIVE DATE

Certificated Retirement

- 1. Robin K Davis CBM/English 01/01/2015
- 2. Keith L Smith FLYM/PE 01/01/2015
- 3. Sherry H Patterson GFSH/Business 01/01/2015
- 4. Harold D Davis SPFH/Health-9Mo 01/01/2015
- 5. Ann H McMeans SWT/Librarian 02/01/2015

Certificated Resignations

- 6. Tobias S Dressel BCYH/Biology 10/24/2014
- 7. Vicki D Sorrell EBAM/FACS 11/19/2014
- 8. * Cynthia B Morrisette FLYE/3rd Grade 11/04/2014
- 9. Lydia Cummins FLYM/Science 11/08/2014

Classified Retirement

- 10. Travis D Hadley SHOP/Carpenter 01/01/2015
- 11. Oscar R Tolbert SHOP/Shop Foreman 01/01/2015
- 12. Larry F Singleton FLYH/Nurse-9Mo 02/01/2015
- 13. Jeannie E Colburn GFSH/Registrar-B/242 01/01/2015
- 14. * Linda D Batte RBDH/SE Aids-7/182 01/01/2015

Classified Resignations

- 15. Sondra D Johnson DTA/Registrar-B/202 11/04/2014
- 16. Marjorie L Lovette FLYH/SE Aids-7/182 11/03/2014
- 17. Henry M Kennard SPFM/Bldg&Gr Manager 11/17/2014
- 18. * Monette K Newman SPFH/lin Nurse-9Mo 01/06/2015

* Applying for Alabama certification via a non-traditional approach

* Certificated employee in a classified position

Recommendation: That the Board approve the retirement and resignations of the personnel mentioned herein above.

Date: November 13, 2014 _____ Submitted by

Jennifer Sinder

The Superintendent concurs in this recommendation and submits same for Board consideration for approval.

Date 11/14/14 Superintendent _____

[Signature]

ACTION ADDENDUM - BOARD MEETING

Item Retirements and Resignations of Personnel

Item #8²²

Background Information:

NAME	SCHOOL/POSITION	EFFECTIVE DATE
------	-----------------	----------------

Certificated Retirement

1.	Susan D Calhoun	FHPH/History	01/01/2015
----	-----------------	--------------	------------

Certificated Resignations

2.	Isaac W Evans	DPH/Science	11/20/2014
----	---------------	-------------	------------

3.	Margaret S McDaniel	ORB/1st Grade	12/01/2014
----	---------------------	---------------	------------

Classified Resignations

4.	Meagan D Freeman	FLYH/SE Aide-7/182	12/01/2014
----	------------------	--------------------	------------

¹ Applying for Alabama certification via a non-traditional approach

² Certificated employee in a classified position

Recommendation: That the Board approve the retirement and resignations of the personnel mentioned hereinabove

Date: November 18, 2014 _____ Submitted by

Jennifer Binder

The Superintendent concurs in this recommendation and submits same for Board consideration for approval.

Date: 11/18/2014 Superintendent. _____

[Signature]

ACTION AGENDA (New / Unfinished Business)

Item Termination of Temporary and/or Probationary Classified Personnel

Background Information:

<u>NAME</u>	<u>SCHOOL/POSITION</u>	<u>EFFECTIVE DATE</u>
-------------	------------------------	-----------------------

Termination of Probationary Classified Personnel

- | | | |
|-----------------------|----------------------|------------|
| 1. * April D Williams | LXYE/PK Aide-7.5/182 | 12/05/2014 |
|-----------------------|----------------------|------------|

* Applying for Alabama certification via a non-traditional approach

* Certificated employee in a classified position

Recommendation: It is recommended that the Board terminate the classified personnel mentioned hereinabove in accordance with Act No. 2011-270 (the Student's First Act).

Date: November 13, 2014 _____ Submitted by.

Clemens Binder

The Superintendent concurs in this recommendation and submits same for Board consideration for approval

Date: 11/14/14 Superintendent: [Signature]

ACTION AGENDA (___ New / ___ Unfinished Business)

Item Termination of Non-Tenured Personnel

Background Information:

NAME	SCHOOL/POSITION	EFFECTIVE DATE
------	-----------------	----------------

Non-Tenured Certificated Termination

- | | | | |
|----|---------------|-------------|------------|
| 1. | Isaac W Evans | DPH/Science | 11/21/2014 |
|----|---------------|-------------|------------|

¹ Applying for Alabama certification via a non-traditional approach

² Certificated employee in a classified position

Recommendation: It is recommended that the Board terminate the certificated personnel mentioned hereinabove
in accordance with Act No. 2011-270 (the Students First Act)

Date: November 13, 2014 _____ Submitted by



The Superintendent concurs in this recommendation and submits same for Board consideration for approval

Date: 11/14/14 Superintendent _____

Adjustment to Board Agenda for
November 20, 2014

DELETE:

Non-Tenured Certificated Termination:

#1 Isaac W Evans DPH/Science 11/21/2014

ACTION AGENDA (___ New / ___ Unfinished Business)

Item Vacating Position(s)

Background Information

NAME _____ SCHOOL/POSITION _____ EFFECTIVE DATE _____

Classified

- 1. Lisa T Evans DPMSE Aide-7/182 11/20/2014

¹ Applying for Alabama certification via a non-traditional approach

² Certificated employee in a classified position

Recommendation: That the Board approve vacating the position(s) of the personnel mentioned hereinabove in accordance with Board Policy #835 and/or Board Policy #882

Date: November 13, 2014 _____ Submitted by:

Jennifer Binder

The Superintendent concurs in this recommendation and submits same for Board consideration for approval.

Date: 11/14/14 Superintendent: [Signature]

Item Transfer of Personnel

Background Information:

	NAME	FROM/POSITION	TO/POSITION	REPLACING	EFFECTIVE DATE
<u>Certificated Voluntary Transfers</u>					
1.	Patricia M Raines	FLYM/PE	FLYM/Theatre	Same Unit	08/11/2014
2.	Karl H Stealey	FLYH/Speech Path	GFSH/lin Speech Path	Kimberly Mitchell	11/03/2014
<u>Non-Tenured Certificated Transfers</u>					
3.	Katherine R Nonthan	WJC/ESL Resource	WJC/lin ESL Resource	Same Unit	08/11/2014
4.	Malvin R Stringfellow	GFSM/History	SBCT/Fire Science	New Unit	12/01/2014
<u>Classified Voluntary Transfers</u>					
5.	Carol L Malone	NWT/Sec/Bkpr	MGN/Sec/Bkpr	Brooke Ward	11/12/2014
6.	Sandra J Burch	RBDE/Bus Aide-4/182	SMD/Bus Aide-4/182	Same Position	10/21/2014
<u>Probationary Classified Transfers</u>					
7.	* Alana D Stallworth	DPEE/Bus Driver	DPEE/SE Aide-7/182	Bernard Floyd	10/27/2014

* Applying for Alabama certification via a non-traditional approach

* Certificated employee in a classified position

Recommendation: That the Board approve the transfer/reassignment of personnel as listed hereinabove.

Date: November 13, 2014 _____ Submitted by:

Jennifer Binder

The Superintendent concurs in this recommendation and submits same for Board consideration for approval

Date: 11/13/14 Superintendent: _____

ACTION ADDENDUM - BOARD MEETING

Item Transfer of Personnel

IRBM #12

Background Information:

<u>NAME</u>	<u>FROM/POSITION</u>	<u>TO/POSITION</u>	<u>REPLACING</u>	<u>EFFECTIVE DATE</u>
-------------	----------------------	--------------------	------------------	-----------------------

Classified Voluntary Transfers

- | | | | | | |
|----|----------------|--------------------|----------------------|---------------|------------|
| 1. | Iris D Praytor | CTR/CNP Admin Sec | CTR/CNP CO Secretary | Same Position | 11/01/2014 |
| 2. | Michelle D Cox | BCYM/SE Aide-7/182 | PGE/SE Aide-7/182 | John Hughes | 11/17/2014 |

Probationary Classified Transfers

- | | | | | | |
|----|-----------------|---------------------|----------------------|--------------|------------|
| 3. | Melissa A Tatum | ORB/CNP Wkr-7.5/185 | FLYE/CNP Wkr-7.5/185 | Shelia Monge | 11/21/2014 |
|----|-----------------|---------------------|----------------------|--------------|------------|

* Applying for Alabama certification via a non-traditional approach

² Certificated employee in a classified position

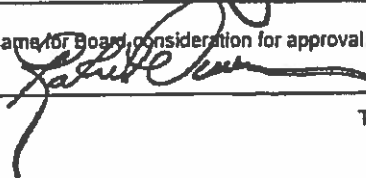
Recommendation: That the Board approve the transfer/reassignment of personnel as listed hereinabove.

Date: November 18, 2014 _____ Submitted by:



The Superintendent concurs in this recommendation and submits same for Board consideration for approval

Date: 11/18/2014 Superintendent: _____



4 / 5

Thursday, November 20, 2014

Item Employment of Personnel

Background Information:

NAME	SCHOOL/POSITION	REPLACING	EFFECTIVE DATE	CERT
<u>Certificated</u>				
1. Jamie L Barnes	BCYH/AFJROTC-10Mo	Kevin O'Meara	11/12/2014	Pending
2. Lee Ann McCollum	BCYH/Math	Andrea Fox	11/17/2014	Yes
3. Melody J Newton	FLYM/FACS	Jeremy Stanford	11/07/2014	Pending
4. Marjorie L Lovette	FLYH/History	New Unit	11/03/2014	Yes
<u>Certificated Temporary Employment</u>				
5. Alexandra Morris	DPH/Math	April McKinney	12/01/2014 - 05/28/2015	Pending
<u>Classified</u>				
6. Mary W Koehler	BCYM/Sec/Bkpr	Key Corley	11/24/2014	
7. David C Lowery	BCYM/Custodian-8/202	Quentin Gray	11/04/2014	
8. Kristle L Broadus	DPEE/Bus Driver	Bernard Floyd	11/04/2014	
9. * Pamela W Yelding	DPEE/Bus Driver	Leigh Hunt	11/10/2014	
10. Shona K Morrison	ELR/Custodian-8/202	Landis Bryant	11/03/2014	
11. Brenda H Spradlin	FLYE/Bus Driver	New Position	11/07/2014	
12. Lisa M Burgh	FLYH/Custodian-8/202	Nikki Nicholson	11/10/2014	
13. Sarah E Earls	RBDE/SE Aide-7/182	New Position	11/03/2014	
14. Brandi B O'Brien	RBDE/Bus Driver	New Position	11/13/2014	
15. Robin E Singleton	RBDH/SE Aide-7/182	New Position	11/05/2014	
16. Patricia L Cornelison	SPFW/Custodian-8/202	Augustine Perkins	11/19/2014	
17. * Tiffany L Hector	SPFH/Custodian-8/202	Jerry Yelding	11/12/2014	

¹ Applying for Alabama certification via a non-traditional approach

² Certificated employee in a classified position

Recommendation: That the Board approve the assignments as submitted hereinabove.

Date: November 13, 2014 _____ Submitted by:

Jennifer Binder

The Superintendent concurs in this recommendation and submits same for Board consideration for approval.

Date: 11/19/14 Superintendent: _____

ACTION ADDENDUM - BOARD MEETING

Item Employment of Personnel

Item #13

Background Information:

NAME	SCHOOL/POSITION	REPLACING	EFFECTIVE DATE	CERT
------	-----------------	-----------	----------------	------

Certificated Employment

- | | | | | | |
|-----|--------------------|-------------|---------------|------------|---------|
| 1.¹ | Rachel D Wills | DPH/Science | New Unit | 11/21/2014 | Pending |
| 2.¹ | Stephanie A Dillon | EBAM/FACS | Vicki Sorrell | 11/20/2014 | Pending |

Classified Employment

- | | | | | | |
|----|---------------------|----------------------|---------------|------------|--|
| 3. | Daniel A Penabad | SHOP/HVAC Technician | Justin Patton | 12/01/2014 | |
| 4. | Patricia C Taylor | ORB/Custodian-8/202 | Ethel Maxson | 11/24/2014 | |
| 5. | Jennifer K Nylander | NWT/Sec/Bkpr | Carol Malone | 11/24/2014 | |

¹ Applying for Alabama certification via a non-traditional approach

² Certificated employee in a classified position

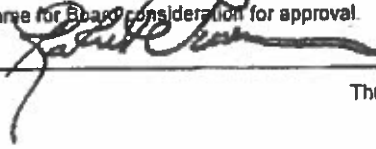
Recommendation: That the Board approve the assignments as submitted hereinabove.

Date: November 18, 2014 _____ Submitted by:



The Superintendent concurs in this recommendation and submits same for Board consideration for approval.

Date: 11/19/2014 Superintendent: _____



ACTION AGENDA - BOARD MEETING

Item Extra Work for Extended Periods

Background Information:

	<u>NAME</u>	<u>SCHOOL/POSITION</u>	<u>EFFECTIVE DATE(S)</u>	<u>MAX EARNINGS</u>	<u>FUND SOURCE</u>
<u>Certificated Positions</u>					
1.	* Robert W Kelly	CBM/Tutor	10/08/2014 - 05/22/2015	\$9,000	At Risk
2.	Tatyana Keamey	FLYM/Tutor	10/01/2014 - 05/22/2015	\$8,000	At Risk
3.	Cinnamon M Walters	FLY/InterventionTutor	10/01/2014 - 05/28/2015	\$9,000	At Risk
4.	Mary L Warfield	LSAT/Test Admin	10/01/2014 - 05/28/2015	\$8,500	At Risk
5.	Jean V Marzullo	SVL/Tutor	11/24/2014 - 05/22/2015	\$6,800	Title I Part A, NCLB
6.	Mary M Thomas	STNT/Tutor	10/27/2014 - 05/08/2015	\$9,200	Title I Part A, NCLB
<u>Classified Positions</u>					
7.	Kimberly L Newburn	BCYM/Canteen Manager	11/04/2014 - 05/22/2015	\$7,184	Local
8.	* Kimberly D Watson	BCYM/Volleyball Coach	08/01/2014 - 10/14/2014	\$614	Local
9.	* Anthony S Stiel	DPHV/GirlsBskball	11/01/2014 - 01/31/2015	\$1,228	Local
10.	* Raven M Davis	EBAM/Asst Soccer Coach	01/06/2015 - 05/22/2015	\$1,228	Local
11.	* Chad T Leonard	FHPH/Asst VBskblCoach	10/20/2014 - 03/01/2016	\$1,228	Local
12.	* Maeghan A Walle	FLYH/V-Vibll Asst	10/01/2014 - 11/30/2014	\$1,228	Local
13.	* Margaret S Moreno	SPFM/Tutor	10/01/2014 - 05/22/2015	\$9,000	At Risk

* Applying for Alabama certification via a non-traditional approach

‡ Certificated employee in a classified position

Recommendation: That the Board approve the extra work of the personnel mentioned hereinabove.

Date: November 13, 2014 _____ Submitted by:

Jennifer Binder

The Superintendent concurs in this recommendation and submits same for Board consideration for approval.

Date: 10/14/14 Superintendent: _____



BALDWIN COUNTY PUBLIC SCHOOLS
Building Excellence

OFFICE OF THE SUPERINTENDENT

Robert Owen, Interim Superintendent
2600-A North Hand Avenue
Bay Minette, AL 36507
E-Mail: rowen@bcps.org

TEL: 251-937-0308
FAX: 251-580-1856

DATE: November 20, 2014

TO: Mr. Norm Moore, President
Mrs. Angie Swiger, Vice-President
Mr. David B. Cox, Member
Mr. David Tarwater, Member
Mr. Elmer McDaniel, Member
Mr. Robert Callahan, Jr., Member
Mrs. Shannon Cauley, Member


FROM: Robbie Owen, Interim Superintendent

RE: ADMINISTRATIVE APPOINTMENT

I am pleased to recommend for your consideration the following Administrative Appointment:

<u>Name</u>	<u>Position/School</u>	<u>Effective</u>
Dana Horst Bottoms	Principal WJ Carroll Intermediate	November 21, 2014

Your consideration of this recommendation is appreciated.



INTERIM SUPERINTENDENT

ACTION AGENDA New Unfinished Business

New Item #116

ITEM: BIDS/PROPOSALS

Background Explanation:

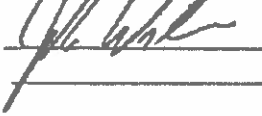
Recommendations for a number of bids are provided for board review and approval.

Recommendation:

Bids:


01-14-2015, 71 Passenger Regular Buses: The recommendation is to award overall low bidder meeting specifications, Ward International, PO Box 5375, Mobile, AL 36605 for approximately 20 buses with 10 year drive train warranty at a total cost of \$74,252.00 per bus.

02-14-2015. Special Needs 54 Passenger Buses: Recommend award to overall low bidder meeting specifications, Ward International, PO Box 5375, Mobile, AL 36605 for approximately 7 buses with 10 year drive train warranty to be purchased at a total cost of \$89,526.00 per bus.

Date <u>11/17/14</u>	Submitted by: <u></u>
Date _____	Submitted by: _____
Date _____	Submitted by: _____
Date _____	Submitted by: _____
Date _____	Submitted by: _____
Date _____	Submitted by: _____

The Superintendent concurs in this recommendation and submits the same for Board consideration for approval.

11/18/2014
Date


Superintendent of Education

Baldwin County Board of Education
Purchasing Department
Recommendation for Award of Bid

Date: November 17, 2014

No./Title: 01-14-2015
71 Passenger Regular Buses

Opening: Monday, November 17, 2014, 10:00 A.M.

Vendor(s)/Contractor(s) Recommended
For Award: Ward International

Location(s): System Wide

Public Announcement: Mail Newspaper Web Site Other

Describe: Bulletin Board

Contract Period: Single Purchase

Received Bid Results: 5 bid invitations send out
3 vendor responded

Describe any unusual circumstances regarding bid:

Did low bidder submit a responsive/responsible bid meeting all specifications?

Yes No

If No, explain why specifications were not met:

Budget funds available for item(s) bid:
Transporation

Purchasing Department Recommends Award: C. Thomas Water

Recommendation by User Department in Bid File

TABULATION Baldwin County Board of Education

Bid No.: 01-14-2015 *Title:* 71 Passenger Buses
Bid Open Time: 10:00 am CST *Date:* November 17, 2013

Vendor	Bus	5 Yr. Warranty Bumper to Bumper	10 Yr. Warranty Engine & Drivetrain	Payment Process Agreement (Y/N)
Bus Work Blue Bird	\$76,205.00	\$2,600.00	\$4,050.00	Y
Ward International Trucks, Inc.	\$73,459.00 Pava \$71,597.00 Check	\$2,725.00 Pava \$2,655.00 Check	\$4,309.00 Pava \$4,200.00 Check	Y
Empire Truck Sales, LLC	\$76,531.00	N/A	N/A	Y
South Land Trucks	No Bid			
Transportation South	No Bid			

Opened by: *P. Shaw* *M. Shaw* Tabulated by:

Baldwin County Board of Education
Purchasing Department
Recommendation for Award of Bid

Date: November 17, 2014

No./Title: 02-14-2015
54 Passenger Special Needs Buses

Opening: Monday, November 17, 2014, 10:00 A.M.

Vendor(s)/Contractor(s) Recommended
For Award: Ward International

Location(s): System Wide

Public Announcement: Mail Newspaper Web Site Other

Describe: Bulletin Board

Contract Period: Single Purchase

Received Bid Results: 5 bid invitations send out
2 vendor responded

Describe any unusual circumstances regarding bid:

Did low bidder submit a responsive/responsible bid meeting all specifications?

Yes No

If No, explain why specifications were not met:

Budget funds available for item(s) bid:
Transporation

Purchasing Department Recommends Award: C. Rhona W. Steen

Recommendation by User Department in Bid File

TABULATION
Baldwin County Board of Education

Bid No.: 02-14-2015 *Title:* 54 Passenger Buses
Bid Open Time: 10:00 am *CST Date:* November 17, 2013

Vendor	Bus	5 Yr. Warranty Bumper to Bumper	10 Yr. Warranty Engine & Drivetrain	Payment Process Agreement (Y/N)
Bus Work Blue Bird	No Bid			
Ward International Trucks, Inc.	\$89,130.00 Pava \$86,871.00 Check	\$2,725.00 Pava \$2,655.00 Check	\$4,309.00 Pava \$4,200.00 Check	Y
Empire Truck Sales, LLC	\$96,028.00	N/A	N/A	Y
South Land Trucks	No Bid			
Transportation South	No Bid			

Opened by: *C. Henry Walton* Tabulated by:

New Item #17

ACTION AGENDA New Unfinished Business

ITEM: PUBLIC WORKS

Background Explanation:

Projects and contracts under public works were requested or considered for needed improvements throughout the system.

Recommendation:

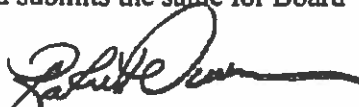
PW 02-14-2015, SPFE Drainage: Recommend award to the lowest bidder meeting specifications and requirements, Ammons & Blackmon, PO Box 7486, Spanish Fort, AL 36577 with a base bid of \$212,472.65 and add addendum one for \$830.02 for a total bid of \$213,302.67.

PW 03-14-2015, DPH Parking Lot Resurfacing: Recommended award to lowest bidder meeting specifications, Asphalt Services, 11045 Old Highway 31, Spanish Fort, AL 36527 in the amount of \$339,557.60.

Date _____	Submitted by: _____
Date _____	Submitted by: _____
Date _____	Submitted by: _____
Date _____	Submitted by: _____
Date _____	Submitted by: _____
Date _____	Submitted by: _____

The Superintendent concurs in this recommendation and submits the same for Board consideration for approval.

11/20/2014
Date



Superintendent of Education

Baldwin County Board of Education
Purchasing Department
Recommendation for Award of Bid

Date: November 13, 2014

No./Title: PW 02-14-2015
SPFE Drainage-Storm Management System

Opening: Thursday, November 13, 2014 @ 1:00 PM

Vendor(s)/Contractor(s) Recommended
For Award: Ammons & Blackmon

Location(s): Spanish Fort Elementary School

Public Announcement: Mail Newspaper Web Site Other

Describe: _____

Contract Period: Single Purchase

Received Bid Results: 4 vendors responded

Describe any unusual circumstances regarding bid:

Did low bidder submit a responsive/responsible bid meeting all specifications?
 Yes No

If No, explain why specifications were not met:

Budget funds available for item(s) bid:
General Fund

Purchasing Department Recommends Award: C. Homer Water

J. Martin Pitts PE LLC
P.O. Box 456
Montrose, Alabama 36559

November 13, 2014
Mr. C. Thomas Waters
Director of Construction Baldwin County Board of Education
2600 A North Hand Avenue
Bay Minette, Alabama 36507

RE: Spanish Fort Elementary School
Storm Drainage Management Project SF/BCBE 20014-001
Recommendation for Project Award

Mr. Waters

Based on my review of the bids received on November 13, 2014 for the above listed project and in view of the bid summary found below I would like to recommend that the project be awarded to Ammons & Blackmon Construction LLC.

Contractor	Base Bid	Addendum No. 1	Total Bid
Ammons & Blackmon	\$212,472.65	\$830.02	\$213,302.67
Mark Davis Construction	\$216,833.72	\$517.50	\$217,351.22
Asphalt Services, Inc	\$307,768.15	\$1,125.00	\$308,893.15
Sunset Contracting	\$352,822.43	\$1792.50	\$354,614.93

Thank You

If other information is desired please call me on my cell phone at 251-591-6634.

I do appreciate your time and efforts in Baldwin County School Construction.

Thank You
Martin Pitts PE



Baldwin County Board of Education
Purchasing Department
Recommendation for Award of Bid

Date: November 20, 2014

No./Title: PW 03-14-2015
DPH Parking Lot Resurfacing

Opening: Thursday, November 20, 2014 @ 10:00 AM

Vendor(s)/Contractor(s) Recommended
For Award: Asphalt Services, Inc.

Location(s): Daphne High School

Public Announcement: Mail Newspaper Web Site Other

Describe: _____

Contract Period: Single Purchase

Received Bid Results: 4 invitations sent out
2 vendors responded

Describe any unusual circumstances regarding bid:

Did low bidder submit a responsive/responsible bid meeting all specifications?

Yes No

If No, explain why specifications were not met:

Budget funds available for item(s) bid:
General Fund

Purchasing Department Recommends Award: *C. Jones*

Recommendation by User Department in Bid File



HUTCHINSON, MOORE & RAUCH, LLC
ENGINEERS • SURVEYORS • LAND PLANNERS

BALDWIN COUNTY BOARD OF EDUCATION
DAPHNE HIGH SCHOOL PARKING LOT RESURFACING
PROJECT NO.: B1201/4071

November 20, 2014

CONTRACTOR NAME	BID BOND	AMOUNT BASE BID
Asphalt Services, Inc.	✓	\$ 339,557. ⁰⁰
John G. Walton	✓	\$ 369,497. ⁰⁰

C. Sharon Walton