

## **BALDWIN COUNTY BOARD OF EDUCATION**

### **REGULAR BOARD MEETING MINUTES**

**11/15/2012 6:30 PM**

A regular meeting of the Baldwin County Board of Education was held on November 15, 2012, at 6:40 p.m, in the Board Room of the Tharp Building in Bay Minette.

BOARD MEMBERS PRESENT: Mr. Norman Moore, Mr. Robert Callahan, Jr., Mr. David B Cox, Mr. David Tarwater, Mr. Elmer McDaniel, Mrs. Angie Swiger, Mrs. Tracy Roberts

ADMINISTRATIVE PERSONNEL PRESENT: Dr. Alan T. Lee, Dr. Pam Henson, Mr. Terry Wilhite, Mrs. Jennifer Sinclair, John Chapman Wilson, Mr. Scotty Lewis

#### CALL TO ORDER

#### PLEDGE OF ALLEGIANCE

#### RECOGNITION OF VISITORS

#### LETTER OF COMMENDATION

1. William "Bill" Specht was recognized as the State Middle School Physical Education Teacher of the Year.

#### APPROVAL OF MINUTES

Mr. McDaniel made a motion to approve the minutes of the October 18, 2012 regular meeting, as written, seconded by Mr. Callahan. Mr. Moore called for the vote. All voiced approval. Mr. Moore declared the motion carries.

#### DELEGATIONS (None)

#### AMENDMENTS TO THE AGENDA

The superintendent recommended the following amendments to the agenda: amend #8 Leaves of Absence of Personnel, #9 Retirement and Resignations of Personnel, #10 Termination of Temporary and/or Probationary Classified Personnel, #12 Transfer/Intent to Transfer of Personnel, #13 Employment of Personnel, #14 Extra Work for Extended Periods; add #17 Approval of Preconstruction Agreement for Education Building at Fairhope Airport, #18 Approval of Contract-Blake Educational Services, #19 Administrative Appointment, #20 Approval of Settlement; move item #11 Suspension of Personnel-Unpaid to the end of the agenda.

Mrs. Roberts made a motion to accept the recommendation, seconded by Mrs. Swiger. Mr. Moore called for the vote. All voiced approval. Mr. Moore declared the motion carries.

#### ITEMS OF BUSINESS

#### STATEMENTS FROM STONE GRANADE & CROSBY LAW FIRM

The superintendent recommends adoption of a motion "to approve payment of the bills submitted by the Stone, Granade & Crosby Law Firm as stipulated in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mr. Elmer McDaniel

Seconded By: Mr. Robert Callahan, Jr.

Action Taken: Passed Unanimously

### **BID AWARDS**

The superintendent recommends adoption of a motion "to approve the low bidders meeting specifications for the bus parts bid as stipulated in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mrs. Tracy Roberts

Seconded By: Mr. Elmer McDaniel

Action Taken: Passed Unanimously

### **APPROVAL OF AWARDS UNDER PUBLIC WORKS**

The superintendent recommends adoption of a motion "to approve the low bidders meeting specifications for the construction of the multipurpose building at Baldwin County High School as stipulated in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mr. Elmer McDaniel

Seconded By: Mr. Robert Callahan, Jr.

Action Taken: Passed Unanimously

### **APPROVAL OF RESOLUTION AND CLOSING AGREEMENT- IRS AUDIT OF CURRENT REVENUE ANTICIPATION NOTES FOR 2009 AND 2010**

The superintendent recommends adoption of a motion "to approve the resolution and closing agreement as stipulated in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mrs. Tracy Roberts

Seconded By: Mrs. Angie Swiger

Action Taken: Passed Unanimously

### **APPROVAL OF CONTRACT - LBP INTERPRETING INC**

The superintendent recommends adoption of a motion "to approve the contract with LBP Interpreting, Inc., to be paid with federal funds, as stipulated in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mr. Elmer McDaniel

Seconded By: Mrs. Tracy Roberts

Action Taken: Passed Unanimously

### **APPROVAL OF GRADUATION THROUGH ON-LINE ALTERNATIVE LEARNING PROGRAM**

The superintendent recommends adoption of a motion "to approve the new Graduation through Online Alternative Learning program, to be paid from federal funds, as stipulated in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

\*David Cox voted "no."

Motioned By: Mrs. Tracy Roberts

Seconded By: Mrs. Angie Swiger

Action Taken: Passed

### **APPROVAL OF REVISED POLICY #532 ENERGY CONSERVATION**

The superintendent recommends adoption of a motion "to approve revised Board Policy #532 Energy Conservation, as stipulated in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mr. Elmer McDaniel

Seconded By: Mr. David B Cox

Action Taken: Passed Unanimously

### **LEAVES OF ABSENCE OF PERSONNEL**

The superintendent recommends adoption of a motion "to approve the leaves of absence of personnel as listed in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mr. Elmer McDaniel

Seconded By: Mrs. Tracy Roberts

Action Taken: Passed Unanimously

### **RETIREMENT AND RESIGNATIONS OF PERSONNEL**

The superintendent recommends adoption of a motion "to approve the retirement and resignations of personnel as listed in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mrs. Tracy Roberts

Seconded By: Mrs. Angie Swiger

Action Taken: Passed Unanimously

### **TERMINATION OF TEMPORARY AND/OR PROBATIONARY CLASSIFIED PERSONNEL**

The superintendent recommends adoption of a motion "to approve the termination of temporary and/or probationary classified personnel in accordance with Fair Dismissal Proceedings, Public Law 83-644 as listed in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mr. Elmer McDaniel

Seconded By: Mrs. Tracy Roberts

Action Taken: Passed Unanimously

### **SUSPENSION OF PERSONNEL - UNPAID**

The superintendent recommends adoption of a motion "to approve the unpaid suspension of personnel as listed in the agenda exhibit."

Notes: \*Moved to the end of the agenda\*

Motioned By: None

Seconded By: None

Action Taken: Other

### **TRANSFER/INTENT TO TRANSFER OF PERSONNEL**

The superintendent recommends adoption of a motion "to approve the transfer/intent to transfer of

personnel as listed in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mrs. Tracy Roberts

Seconded By: Mr. Robert Callahan, Jr.

Action Taken: Passed Unanimously

### **EMPLOYMENT OF PERSONNEL**

The superintendent recommends adoption of a motion "to approve the employment of personnel as listed in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mrs. Angie Swiger

Seconded By: Mrs. Tracy Roberts

Action Taken: Passed Unanimously

### **EXTRA WORK FOR EXTENDED PERIODS**

The superintendent recommends adoption of a motion "to approve the extra work of personnel as listed in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mr. Elmer McDaniel

Seconded By: Mrs. Angie Swiger

Action Taken: Passed Unanimously

### **APPROVAL OF APPRECIATION RESOLUTIONS FOR OUTGOING BOARD MEMBERS**

The superintendent recommends adoption of a motion "to approve the resolutions in recognition and appreciation to Frank Trione and Bob Wills for their service to the students and citizens of Baldwin County."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mr. Elmer McDaniel

Seconded By: Mr. Robert Callahan, Jr.

Action Taken: Passed Unanimously

**APPROVAL OF RESOLUTION - BALDWIN COUNTY RETIRED EDUCATORS ASSOCIATION 50TH YEAR**

The superintendent recommends adoption of a motion "to approve the resolution in honor of the 50th Year of the Baldwin County Retired Educators Association as stipulated in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mrs. Angie Swiger

Seconded By: Mrs. Tracy Roberts

Action Taken: Passed Unanimously

**APPROVAL OF PRECONSTRUCTION AGREEMENT FOR EDUCATION BUILDING AT FAIRHOPE AIRPORT**

The superintendent recommends adoption of a motion "to authorize and direct the Superintendent to execute and deliver the Preconstruction Agreement, in form similar, as stipulated in the agenda exhibit."

Notes: This item was added at the table. Superintendent made recommendation as stipulated.

Motioned By: Mr. Robert Callahan, Jr.

Seconded By: Mrs. Tracy Roberts

Action Taken: Passed Unanimously

**APPROVAL OF CONTRACT- BLAKE EDUCATIONAL CONSULTING**

The superintendent recommends adoption of a motion "to approve the contract with Blake Educational Consulting, for E-Rate services, to be paid with federal E-Rate funds, as stipulated in the agenda exhibit."

Notes: This item was added at the table. Superintendent made recommendation as stipulated.

Motioned By: Mrs. Tracy Roberts

Seconded By: Mrs. Angie Swiger

Action Taken: Passed Unanimously

**ADMINISTRATIVE APPOINTMENT**

The superintendent recommends adoption of a motion "to approve the administrative appointment as provided to board members under separate cover."

Notes: This item was added at the table. Superintendent made recommendation to approve Kathy Gruner as Secondary Supervisor, effective January 2, 2012.

Motioned By: Mrs. Tracy Roberts

Seconded By: Mr. Elmer McDaniel

Action Taken: Passed Unanimously

### **APPROVAL OF SETTLEMENT**

The superintendent recommends adoption of a motion "to authorize and direct the Superintendent to execute and deliver all documents necessary to fully and finally resolve all matters related to its claim against FCCI Insurance Company as stipulated in the agenda exhibit."

Notes: This item was added at the table. Superintendent made recommendation as stipulated.

Motioned By: Mrs. Tracy Roberts

Seconded By: Mrs. Angie Swiger

Action Taken: Passed Unanimously

### **SUSPENSION OF PERSONNEL - UNPAID**

The superintendent recommends adoption of a motion "to approve the unpaid suspension of personnel as listed in the agenda exhibit."

Notes: Mr. Moore recused himself from this portion of the meeting. Mr. Callahan, as Vice-President chaired the remainder of the meeting.

Mrs. Roberts made a motion to convene into executive session to discuss the good name and character of an individual, seconded by Mr. McDaniel. Mr. Callahan called for the vote. All voiced approval. Mr. Callahan declared the motion carries.

Following the executive session, the board reconvened. Mrs. Roberts made a motion to approve the unpaid suspension of personnel recommendation as presented, seconded by Mr. McDaniel. Mr. Callahan called for the vote. All voiced approval. Mr. Callahan declared the motion carries.

Motioned By: None

Seconded By: None

Action Taken: Other

### **INFORMATION AGENDA**

1. Financial Statements: Each board member was given a copy of the final September 12 and the preliminary October 12 financial statements. Bank reconciliations for the September 12 statements have been performed and reconciled to the accounting records.

The meeting adjourned at approximately 7:45 p.m.