

# **BALDWIN COUNTY BOARD OF EDUCATION**

## **REGULAR BOARD MEETING MINUTES**

**12/13/2012 6:30 PM**

A regular meeting of the Baldwin County Board of Education was held on Thursday, December 13, 2012, at 6:30 p.m., in the Board Room of the Tharp Building in Bay Minette.

BOARD MEMBERS PRESENT: Mr. Norman Moore, Mr. Robert Callahan, Jr., Mr. David B Cox, Mr. David Tarwater, Mr. Elmer McDaniel, Mrs. Tracy Roberts

ADMINISTRATIVE PERSONNEL PRESENT: Dr. Alan T. Lee, Mr. Terry Wilhite, Branton Bailey, Suellen Brazil, Don Blanchard, Mrs. Jennifer Sinclair, John Chapman Wilson, Mr. Scotty Lewis

### CALL TO ORDER

### PRAYER

Brandon Goins, FCA Leader at Baldwin County High School opened the meeting with prayer.

### PLEDGE OF ALLEGIANCE

### RECOGNITION OF VISITORS

### LETTER OF COMMENDATION

1. Mr. Don Johnson, Principal of CF Taylor Alternative School and Deputy Ron Brown, School Resource Officer at CF Taylor Alternative School were honored for their work at the school.

### APPROVAL OF MINUTES

Mr. Callahan made a motion to approve the minutes of the November 15, 2012 organizational meeting and November 15, 2012 regular meeting as written, seconded by Mrs. Roberts. Mr. Moore called for the vote. All voiced approval. Mr. Moore declared the motion carries.

### DELEGATIONS

1. Alec Barnett, County NAACP President, addressed the board regarding an incident at Foley High School.

### AMENDMENTS TO THE AGENDA

The superintendent recommended the following amendments to the agenda: amend #8 Leaves of Absence of Personnel, #9 Retirement and Resignations of Personnel, #10 Transfer/Intent to Transfer of Personnel, #11 Employment of Personnel, #12 Extra Work for Extended Periods; add #13 Revision to 2012-2013 Salary Schedule (changed to dissemination from approval), #14 Owner/Architect Agreement for Roofing Baldwin County and Robertsdale High Schools, #15 Superintendent's Contract (Item Only).

Mr. Callahan made a motion to accept the recommendation, seconded by Mrs. Roberts. Mr. Moore called for the vote. All voiced approval. Mr. Moore declared the motion carries.

### ITEMS OF BUSINESS

### **STATEMENTS FROM STONE GRANADE & CROSBY LAW FIRM**

The superintendent recommends adoption of a motion "to approve payment of the bills submitted by the Stone, Granade & Crosby Law Firm as stipulated in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mr. Elmer McDaniel

Seconded By: Mr. David B Cox

Action Taken: Passed Unanimously

### **BID AWARDS**

The superintendent recommends adoption of a motion "to approve the low bidder meeting specifications for the oven bid and reject all bids for janitorial supplies as stipulated in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mrs. Tracy Roberts

Seconded By: Mr. Elmer McDaniel

Action Taken: Passed Unanimously

### **APPROVAL OF CONTRACT - A TO Z TUTORING**

The superintendent recommends adoption of a motion "to approve the contract with A to Z Tutoring, for supplemental educational services, to be paid with federal funds, as stipulated in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mrs. Tracy Roberts

Seconded By: Mr. Elmer McDaniel

Action Taken: Passed Unanimously

### **APPROVAL OF CONTRACT - SOUTH ALABAMA REGIONAL PLANNING COMMISSION**

The superintendent recommends adoption of a motion "to approve the contract with South Alabama Regional Planning Commission, to be paid with federal funds, as stipulated in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mr. Robert Callahan, Jr.

Seconded By: Mrs. Tracy Roberts

Action Taken: Passed Unanimously

### **STYX RIVER VOLUNTEER FIRE DEPARTMENT LEASE TERMINATION**

The superintendent recommends adoption of a motion "to terminate the lease on a portion of the old Bell Fountain School property with the Styx River Volunteer Fire Department as stipulated in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mrs. Tracy Roberts

Seconded By: Mr. Elmer McDaniel

Action Taken: Passed Unanimously

### **LEASE WITH GATESWOOD VOLUNTEER FIRE DEPARTMENT**

The superintendent recommends adoption of a motion "to enter into a lease at the old Bell Fountain School property with the Gateswood Volunteer Fire Department as stipulated in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mrs. Tracy Roberts

Seconded By: Mr. Elmer McDaniel

Action Taken: Passed Unanimously

### **FAIRCLOTH FIELD GROUND LEASE AGREEMENT**

The superintendent recommends adoption of a motion "to enter into a ground lease for the Faircloth Field property, subject to an existing timber harvest easement, with Mr. Jeremy Gilley as stipulated in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mr. Elmer McDaniel

Seconded By: Mr. David B Cox

Action Taken: Passed Unanimously

### **LEAVES OF ABSENCE OF PERSONNEL**

The superintendent recommends adoption of a motion "to approve the leaves of absence of personnel as amended and listed in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mr. Elmer McDaniel

Seconded By: Mrs. Tracy Roberts

Action Taken: Passed Unanimously

### **RETIREMENT AND RESIGNATIONS OF PERSONNEL**

The superintendent recommends adoption of a motion "to approve the retirement and resignations of personnel as amended and listed in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mr. Elmer McDaniel

Seconded By: Mr. Robert Callahan, Jr.

Action Taken: Passed Unanimously

### **TRANSFER/INTENT TO TRANSFER OF PERSONNEL**

The superintendent recommends adoption of a motion "to approve the transfer/intent to transfer of personnel as amended and listed in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mrs. Tracy Roberts

Seconded By: Mr. Robert Callahan, Jr.

Action Taken: Passed Unanimously

### **EMPLOYMENT OF PERSONNEL**

The superintendent recommends adoption of a motion "to approve the employment of personnel as amended and listed in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mr. Elmer McDaniel

Seconded By: Mr. David B Cox

Action Taken: Passed Unanimously

### **EXTRA WORK FOR EXTENDED PERIODS**

The superintendent recommends adoption of a motion "to approve the extra work of personnel as amended and listed in the agenda exhibit."

Notes: Superintendent made recommendation as stipulated.

Motioned By: Mrs. Tracy Roberts

Seconded By: Mr. David Tarwater

Action Taken: Passed Unanimously

### **REVISION TO THE 2012-2013 SALARY SCHEDULE**

The superintendent recommends adoption of a motion "to approve the dissemination of the revision to the 2012-2013 Salary Schedule as amended and stipulated in the agenda exhibit."

Notes: This item was added at the table. Superintendent made recommendation as stipulated.

Motioned By: Mrs. Tracy Roberts

Seconded By: Mr. Elmer McDaniel

Action Taken: Passed Unanimously

### **OWNER/ARCHITECT AGREEMENT FOR ROOFING AT BALDWIN COUNTY HIGH & ROBERTSDALE HIGH SCHOOLS**

The superintendent recommends adoption of a motion "to allow the superintendent to enter into the Owner/Architect Agreement with McKee & Associates as stipulated in the agenda exhibit."

Notes: This item was added at the table. Superintendent made recommendation as stipulated.

Motioned By: Mr. Elmer McDaniel

Seconded By: Mrs. Tracy Roberts

Action Taken: Passed Unanimously

### **SUPERINTENDENT'S CONTRACT**

It is recommended that the Board provide notice to Dr. Alan T. Lee that it intends to renew his contract with the Board, and further that the Board authorize and direct Norm Moore, as President of the Board, to negotiate the terms and conditions of the contract renewal.

Notes: This item was added at the table. The recommendation was made as stipulated.

Motioned By: Mrs. Tracy Roberts

Seconded By: Mr. David Tarwater

Action Taken: Passed Unanimously

### **INFORMATION AGENDA**

1. Financial Statements: Each board member was given a copy of the final October 12 and the preliminary November 12 financial statements. Bank reconciliations for the October 12 statements have been performed and reconciled to the accounting records.

Mrs. Roberts made comments at her last meeting as a board member.

The board members thanked Mrs. Roberts for her service.

The meeting adjourned at approximately 7:10 p.m.