

Student's First Name _____ Last Name _____ High School _____

Student's Personal Email Address _____ Student's Telephone _____

Cumulative Grade Point Average _____ ACT ENG _____ ACT MTH _____ Returning Student (circle one) Yes or No

Grade Level at time of participation (circle one) 10th 11th 12th Enrolling (circle one): Fall Spring Summer 20__

The student whose name appears above has met the enrollment criteria for the Academic or Career Technical Dual Credit program and is hereby granted permission to enroll in the courses listed below. The student's high school transcript and current schedule will be provided.

Coastal AL Course Title, Prefix, & Number	INow Course Number	Location/Campus of Course	Semester (circle one) FA, SP, SU
_____	_____	_____	FA, SP, SU
_____	_____	_____	FA, SP, SU
_____	_____	_____	FA, SP, SU
_____	_____	_____	FA, SP, SU
_____	_____	_____	FA, SP, SU

Signature of Principal or Designee Date Signature of Counselor Date

Student and Parent Section

The student has requested enrollment in the above named dual enrollment course(s). The student and guardian understand that when participating in dual enrollment, consideration should be given to the student's future goals and the specific requirements for universities, the military, NCAA, etc. It is the student's and guardian's responsibility to check the institution's policies and procedures regarding scholarships, freshman status designation, admission requirements, athletic certification, and other potential questions and issues regarding the approval of coursework and college credits completed while in high school.

The student authorizes Coastal Alabama Community College (Coastal Alabama) to release his/her academic record on a semester basis to the high school. This release shall remain in effect until the student provides written notice to the Records Office to discontinue the release or until he/she earns a high school diploma.

If the student wishes to withdraw from the college dual enrollment course(s), he/she must do so before Coastal Alabama's withdrawal deadline. It is the responsibility of the student to be aware of the withdrawal date which is posted on the Coastal Alabama college calendar. If the student withdraws from a dual enrollment course, he/she will not be able to participate in dual enrollment the following semester (not including summer). Be aware that withdrawal from a dual enrollment course does not guarantee a schedule change at the high school. Also, be aware that withdrawing from dual enrollment courses can have an adverse effect on future financial aid eligibility.

Students are responsible for tuition, books, materials, and fees associated with dual enrollment. Technical dual enrollment scholarship is available based on funding for certain state-approved programs.

According to the Family Educational Rights and Privacy Act of 1975 (FERPA), all rights of access to the student's educational records transfers from the parent(s) to the student when the student becomes 18 years of age OR is enrolled in an institution of postsecondary education. In order to comply with the requirement of FERPA, Coastal Alabama shall obtain written consent from the student before disclosing any personally identifiable information from his/her educational records. The student understands that his/her information and grades will be shared with his/her legal guardian(s), Coastal Alabama and with the local high school administration and school board.

For Office Use Only *Returning Students:*

Student Signature Date

Parent Name (printed) Date

Parent Signature Date

Student Number _____
Completed Credit Hours _____
Coastal AL GPA _____
Scholarship credits used _____

Step 1 - Principal & Counselor

Step 2 - Student & Parent